

**Board Member Resignation**

The Board believes that any citizen who files and seeks election or appointment to the Board should do so with full knowledge of and appreciation for the investment in time, effort and dedication expected of all Board members, and that the citizen's intent to serve reflects intention to serve a full term of office.

However, if for reasons of health, change in domicile or other reasons a member decides to terminate service, the Board requests earliest possible notification of intent to resign so that the Board may plan for the continuity of Board business.

A resignation becomes effective when officially accepted by the Board at its next regular meeting. The Board will announce the resignation and declare the vacancy at that meeting.

The Board will determine the procedures to be used in filling the vacancy.

Board members resigning their positions should present such resignation in writing to the Board chairman no later than thirty (30) days before the effective resignation date so the Board may appoint and orient the replacement in a timely manner.

END OF POLICY

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Legal Reference(s):

ORS 236.325  
ORS 332.030