

BANDON SCHOOL DISTRICT #54

Code: **BD/BDA**
Adopted: 8/10/81, 11/13/89
Reviewed: 10/83
Revised/Readopted: 12/9/91
Orig. Code(s): 1242, 1243, 1611
Revised/Readopted: 11/14/05

School Board Meetings/Regular Board Meetings

“Meeting“ means the convening of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. The Board has the authority to act only when a quorum is present at a duly called meeting.

1. Regular Meetings

Regular meetings of the Board shall be held monthly or as determined by the board. Special meetings, emergency meetings, work sessions and executive sessions may be called from time to time as needed. Time and place for regular meetings will be set annually during the organizational meeting, or as soon thereafter as possible.

If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing impaired persons.

All regular and special meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state statutes. All Board meetings will be held within the school district boundaries. No meeting will be held at any place where discrimination on the basis of race, creed, color, sex, age or national origin is practiced.

The first regular meeting after July 1 of each year will be an organizational meeting to elect Board officers for the coming year and to establish the year’s schedule of Board meetings.

One regular Board meeting will be held each month or as determined by the board. The meeting schedule will be established at the organizational meeting in July but may be changed by the Board with proper notice. The purpose of each monthly meeting will be to conduct the regular Board business. The Board chairman will conduct the meeting, or in his/her absence, the vice chairman will conduct the meeting. If both are absent, the person with the longest period of service on the Board will conduct the meeting.

The Board, as a decision-making body, is confronted with a continuing flow of problems, issues and needs which require action. While the Board is determined to expedite its business, it is also mindful of the importance of planning, brainstorming and thoughtful discussion without action. Therefore, the Board may schedule work sessions and retreats from time to time in order to provide its members and the executive staff with just such opportunities. Topics for discussion and study will be announced publicly, and work sessions and retreats will be conducted in accordance with the

state law on public meetings.

2. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

3. Adjourned Meetings

A Board meeting may be adjourned to another time if a quorum is not present or if additional business needs to be conducted at the regular time of adjournment. The time, date and place of the adjourned meeting will be specified and appropriate notice given.

4. Virtual or Electronic Meetings

Communications between and among a quorum of members convening on electronically linked personal computers or by telephone conference call are subject to the Public Meetings Law.

END OF POLICY

Legal Reference(s):

ORS 174.104
ORS Chapter 192
ORS Chapter 193

ORS 332.045 - 332.111
ORS 433.835 - 433.875

38 Op Atty Gen 1995 (1978).

41 Op Atty Gen 28 (1980).

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).