

## **Disposal of School Property**

The superintendent may dispose of all obsolete, surplus, unwanted, and/or excessively damaged equipment and supplies owned by the district in accordance with the following procedures:

- a. Items estimated by the superintendent to have a value of less than \$250 may be sold by the superintendent at prices estimated to be the market values of the items. All sales by the business manager will be recorded by item, price and buyer;
- b. Property or materials estimated by the business manager to be greater than \$250 may be declared surplus and may be sold by the business manager through a bidding procedure. If public sales fail to produce any interested buyers or bidders, remaining unsold materials may then, at the superintendent's discretion, be disposed of as scrap or junk, or be donated to appropriate charitable or educational agencies.

END OF POLICY

---

Legal Reference(s):

ORS 279.015  
ORS 279.025

ORS 332.155