

BANDON SCHOOL DISTRICT NO. 54
Regular Meeting of Board of Directors
April 11, 2022
MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, met in regular session on Monday, April 11, 2022 in the Bandon High School Library at 6:30 p.m. Due notice was published and a quorum was present.

PRESENT: Board members present were Angela Cardas, Greg Looney, A.J. Kimball, David Hisel, Ryan Sherman and Stan Avery

ALSO PRESENT: Shauna Schmerer, Superintendent; Amanda Looney, Business Manager; Chris Trevisiol, Director of Operations; Jeffrey Rupert, Director of Transportation; Courtney Wehner, OC Principal; Melissa Radcliffe, BHS Principal; Kenny McMillen, BHS Student Rep and Rachel Hernandez, Board Secretary.

ABSENT: Becky Armistead, Jordan Sammons

The meeting was called to order by Chair Angela Cardas at 6:30 pm.

ADDITIONS/DELETIONS:

David Hisel made a motion to approve the agenda as presented. A.J. Kimball seconded and the motion passed unanimously.

PUBLIC INPUT FOR ITEMS ON THE AGENDA: None

OATH OF OFFICE

Appointed board member Anthony Zunino was sworn into office.

APPROVAL OF CONSENT AGENDA:

2.01 Approve Regular Board Meeting Minutes of March 14, 2022

David Hisel made a motion to approve the consent agenda. Ryan Sherman seconded and the motion passed unanimously.

INFORMATION

- 3.01 Board Policy Rewrite Committee Notes of March 30, 2022**
- 3.02 Resigned: Renee Llewellyn, 7th Grade Volleyball Coach**
- 3.03 Resigned: Haley Freitag, 8th Grade Volleyball Coach**
- 3.04 Resigned: Venetta Nixon, Bus Driver**
- 3.05 Resigned: Carina Staatz, OC Library Aide**
- 3.06 Hired: Nicole Heim, HLMS Secretary**
- 3.07 Hired: Raelyn Freitag, BHS Varsity Volleyball Head Coach**
- 3.08 Hired: Haley Freitag, BHS JV Volleyball Coach**
- 3.09 Hired: Lauren Remy, OC Special Educational Assistant**
- 3.10 Hired: Danielle Smith, OC Educational Assistant**
- 3.11 Renewed: 2022 Fall Coaches**
- 3.12 Renewed for 22-23: OC Teachers and Staff**
- 3.13 Renewed for 22-23: HLMS Teachers and Staff**

3.14 Renewed for 22-23: BHS Teachers and Staff

REPORTS /DISCUSSIONS:

District enrollment is 620. We lost students due to the mask mandate being lifted.

Superintendent **Shauna Schmerer's** report included information on SIA and ESSER. Director of Operations/Transportation **Chris Trevisiol** and Administrators **Melissa Radcliffe, Jordan Sammons, Becky Armistead, Courtney Wehner, and Amanda Looney** provided written reports on what is happening in their respective schools or departments, copies of which are attached and made a part of the minutes.

BHS Student Representative **Kenny McMillen** reported about the BHS Leadership activities, including the next Blood Drive in May, yearend activities, spirit week, prom, Community 101 and Speech.

ACTION ITEMS

5.01 Bills in the amount of \$232,675.18

David Hisel made a motion to approve paying the bills in the amount of \$232,675.18. Ryan Sherman seconded and it passed with six votes. Anthony Zunino abstained due to a conflict of interest.

5.02 Appoint Budget Committee Member

Angela Cardas nominated Josh Adamson to fill the vacant budget committee opening. Ryan Sherman seconded and it passed unanimously.

5.03 First Reading, all Section E/F policies

Ryan Sherman made a motion to approve the first reading of all Section E/F policies. A.J. Kimball seconded and the motion passed unanimously.

5.04 Second Reading, all Section C/D policies

Ryan Sherman made a motion to approve the second reading of all Section C/D policies. A.J. Kimball seconded and the motion passed unanimously.

Public Input for items not on the Agenda

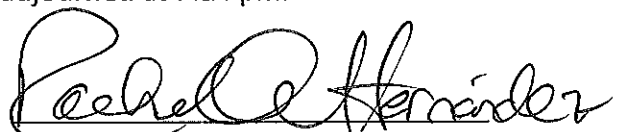
- Bandon parent Paula McMillen thanked the district for the maintenance of the baseball and softball fields.

There being no further business for the board, Angela Cardas made a motion to adjourn the session; Ryan Sherman seconded and it passed unanimously. The meeting adjourned at 7:24 pm.

Approved: 5.9.22

Date

By 
Board Chair


Rachel Hernandez, Board Secretary

Enrollment report: attachment we did lose some students this last month because of the mask mandate being lifted.

BSD continues to put systems in place so that we follow a plan with goals for how the district can be more efficient and continue to do great things for our students.

ESSER: Review Plan from 21-22 school year and introduce plan/ideas for 22-23 school year. Looking for input. I will do this verbally at the board meeting so public input can be heard.

SIA: Review Plan from 21-22 school year and introduce plan/ideas for 22-23 school year. Looking for input. I will do this verbally at the board meeting so public input can be heard.

Certificated Bargaining: Bargaining process has just started. The certified staff and the district have the same end game. I think we will have a very good compromise agreed upon by both parties by the next board meeting.

Student Learning:

A human trafficking assembly scheduled for May 12, 2022 6PM in our Gym for the community. Early in the day assembly for our HS and MS students.

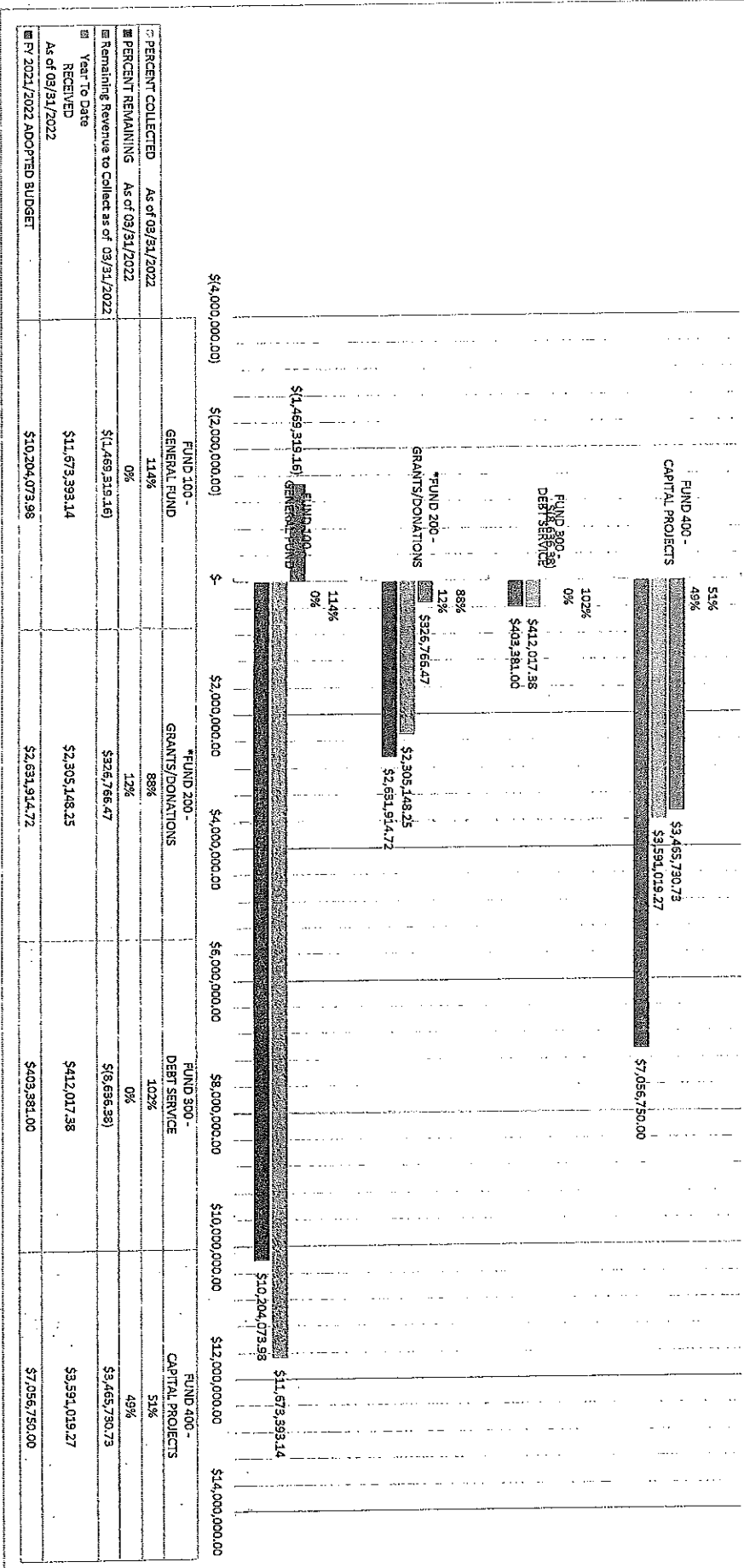
Our administration team decided to go with NWEA. NWEA is a research-based adaptive assessment for our students K-12. NWEA is a not-for-profit leader in advancing student growth. K-12 staff will have professional development to be able to dig deep into how we can help our students grow within the world of learning. We currently do not have a K-12 system.

We will not be adopting any new curriculum this year. Next year we will be looking at a Math adoption K-12.

Summer learning will be offered for students K-12 (K-8 will depend on the interest of adults wanting to offer enrichment courses) We are getting a little over \$100,000. The district will need to put in roughly \$25,000 to get the little over \$100,000. Administration has been working on a plan and getting a brochure out to parents ASAP. Daycare is not an area the State is paying for this year, The State also is not giving nearly ½ of what they gave last year.

Bandon School District #54 2021/2022 Revenue as of 03/31/2022

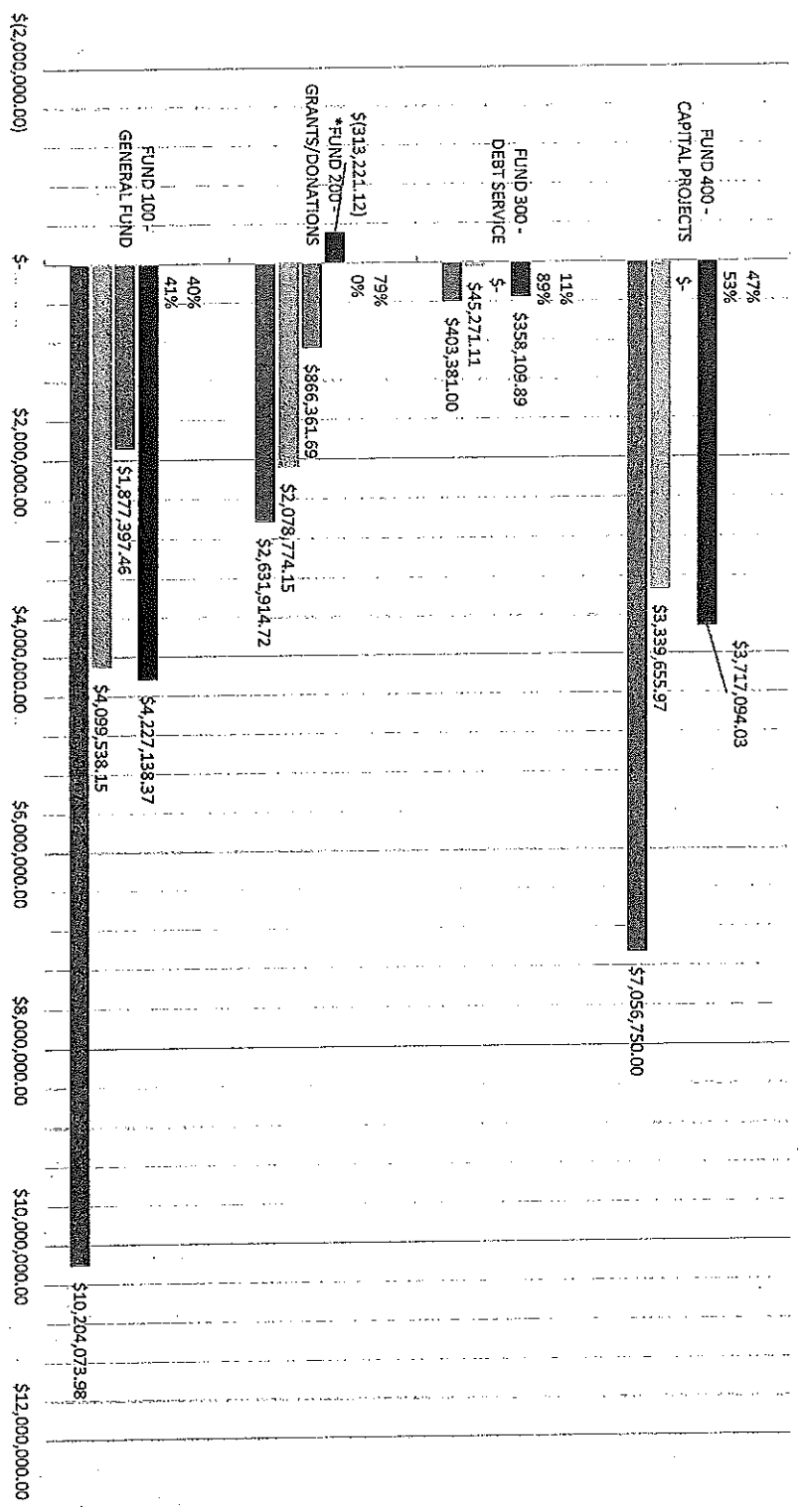
PERCENT COLLECTED As of 03/31/2022
 PERCENT REMAINING As of 03/31/2022
 Remaining Revenue to Collect as of 03/31/2022
 Year To Date RECEIVED As of 03/31/2022
 FY 2021/2022 ADOPTED BUDGET



Bandon School District #54

2021/2022 Expenditures as of 03/31/2022

PERCENT EXPENDED AS of 03/31/2022
 PERCENT REMAINING AS of 03/31/2022
 BALANCE REMAINING As of 03/31/2022
 ENCUMBERED As of 03/31/2022
 YTD - EXPENDED As of 03/31/2022
 FY 2021/2022 ADOPTED BUDGET



	PERCENT EXPENDED As of 03/31/2022	PERCENT REMAINING As of 03/31/2022	BALANCE REMAINING As of 03/31/2022	ENCUMBERED As of 03/31/2022	YTD - EXPENDED As of 03/31/2022	FY 2021/2022 ADOPTED BUDGET
FUND 100 - GENERAL FUND	40%	41%	\$2,000,000.00	\$1,877,397.46	\$4,099,538.15	\$10,204,073.98
*FUND 200 - GRANTS/DONATIONS	79%	0%	\$4,000,000.00	\$866,361.69	\$2,078,774.15	\$2,631,914.72
FUND 300 - DEBT SERVICE	11%	89%	\$5,000,000.00	\$-	\$45,271.11	\$403,381.00
FUND 400 - CAPITAL PROJECTS	47%	53%	\$10,000,000.00	\$-	\$3,339,655.97	\$7,056,750.00
TOTAL						

Projected Cash Flow

Item	Original Budget	Revised Budget	Actual to Date	Projected	Anticipated	Proj Exp. %	Cur Exp. %
1111 CURRENT TAXES	\$ 4,033,062.00	\$ 3,999,533.59	\$ 33,528.41	\$ 4,033,062.00	100.0%	99%	
1112 PRIOR TAXES	\$ 158,858.00	\$ 182,718.36	\$ (38,157.58)	\$ 144,560.78	91.0%	115%	
1311/1312 TUITION FROM INDIV/Other Dist.	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	100.0%	0%	
1510 INTEREST	\$ 92,000.00	\$ 22,305.25	\$ 23,694.75	\$ 46,000.00	50.0%	24%	
1710 ADMISSIONS	\$ 10,000.00	\$ 16,695.20	\$ (11,695.20)	\$ 5,000.00	50.0%	167%	
1740 FEES-PAY TO PLAY	\$ 10,000.00	\$ 5,624.41	\$ (5,624.41)	\$ -	0.0%	56%	
1910 RENTALS	\$ 19,000.00	\$ 18,820.00	\$ 180.00	\$ 19,000.00	100.0%	99%	
1920 DONATIONS-PRIVATE	\$ 20,000.00	\$ 65,292.41	\$ (49,292.41)	\$ 16,000.00	80.0%	326%	
1960 RECOVERY OF PRIOR YR EXPENSE	\$ 50,000.00	\$ 315.00	\$ 24,685.00	\$ 25,000.00	50.0%	1%	
1980 FEES CHARGED TO GRANTS	\$ 35,205.00	\$ 3,589.33	\$ 28,095.17	\$ 31,684.50	90.0%	10%	
1990 MISCELLANEOUS	\$ 25,000.00	\$ 32,329.60	\$ (7,329.60)	\$ 25,000.00	100.0%	129%	
1994 FINGERPRINTING FEES	\$ 700.00	\$ 1,057.00	\$ (490.00)	\$ 567.00	81.0%	151%	
2101 COUNTY SCHOOL FUNDS	\$ 11,000.00	\$ 11,639.72	\$ (639.72)	\$ 11,000.00	100.0%	106%	
2199 HEAVY EQUIP. RENTAL TAX	\$ -	\$ 9,198.22	\$ -	\$ 9,198.22	0.0%	0%	
3101 BASIC SCHOOL SUPPORT	\$ 3,425,313.00	\$ 2,950,977.00	\$ 474,336.00	\$ 3,425,313.00	100.0%	86%	
3103 COMMON SCHOOL FUND	\$ 67,332.00	\$ 28,399.58	\$ 22,099.42	\$ 50,499.00	75.0%	42%	
3199 OTHER RESTRICTED GRANTS	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	100.0%	0%	
3204 DRIVERS ED	\$ 4,200.00	\$ 2,955.00	\$ 1,245.00	\$ 4,200.00	100.0%	70%	
3299 OTHER GRANTS	\$ 1,000.00	\$ 15,123.36	\$ -	\$ 15,123.36	100.0%	1512%	
4202 FEDERAL MEDICAID REVENUE	\$ -	\$ 1,893.16	\$ -	\$ 1,893.16	0.0%	0%	
4500 FEDERAL THRU STATE	\$ 20,941.00	\$ 5,326.03	\$ 15,614.97	\$ 20,941.00	100.0%	25%	
4801 FOREST FEES	\$ 4,000.00	\$ -	\$ 2,800.00	\$ 2,800.00	70.0%	0%	
5160 PROCEEDS FROM LEASE	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	100.0%	0%	
5200 INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	0.0%	0%	
5300 SALE OF FIXED ASSETS	\$ 3,000.00	\$ -	\$ -	\$ -	0.0%	0%	
5400 BEGINNING FUND BALANCE	\$ 2,163,264.00	\$ 4,299,600.92	\$ -	\$ 4,299,600.92	100.0%	199%	
Sub Total Revenue	\$ 10,204,074.00	\$ 11,673,393.14	\$ 563,249.80	\$ 12,236,642.94	114.4%	114.4%	
Additional Beg. Fund Balance	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	
Total Revenue	\$ 10,204,074.00	\$ 11,673,393.14	\$ 563,249.80	\$ 12,236,642.94	114.4%	114.4%	

Fiscal Year: 2021/2022	Cur Yr BUDGET	Expended As of 03/31/2022	Projected	Anticipated	Proj Exp. %	Cur Exp. %
EXPENDITURES						
100'S SALARIES	4,440,118	2,335,605	\$ 1,385,477.77	\$ 3,721,082.89	84%	52.60%
200'S PAYROLL BENEFITS	3,255,606	1,514,350	\$ 276,602.81	\$ 1,790,952.38	55%	46.52%
300'S PROFF. SERVICES	1,104,172	500,659	\$ 316,428.39	\$ 817,087.47	74%	45.34%
400'S SUPPLIES	720,893	199,119	\$ 139,700.46	\$ 338,819.73	47%	27.62%
500'S CAPITAL OUTLAY	98,471	1,530	\$ 9,301.76	\$ 10,831.76	11%	0.00%
600'S OTHER	176,967	169,744	\$ 7,222.22	\$ 176,966.53	100%	95.92%
700'S TRANSFERS	174,153	0	\$ 174,153.29	\$ 174,153.29	100%	0.00%
800'S CONTINGENCY	233,694	0	\$ -	\$ -	100%	0.00%
	10,204,074	4,721,007	2,308,887	7,029,894		68.89%

PROJECTED 6/30/2022 Cash Carryover As of 03/31/2022 **\$ 5,206,748.90**
 Less restricted dollars in donations **(\$443,906)**
Estimated ending fund balance As of 03/31/22 \$ 4,762,842.67

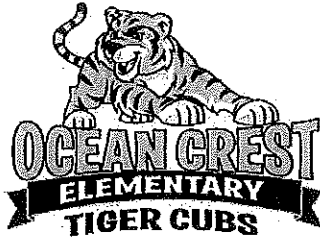
Bandon School District #54
Maintenance and Operations
APRIL 2022

1. Continued scheduled cleaning and sanitizing of all buildings and high traffic areas, in between shared classes following Covid protocols.
2. Continued collaboration on sports, events, for transportation, equipment set up and cleaning schedules.
3. Ocean Crest There is still an issue with the main waste water pipe that needs replaced. This will need to be excavated.
4. Continued work on storm damages. Firewood fundraiser?
5. Damage to bathrooms BHS by shop, plumbing snaked, jetting over spring break. Snaked BHS drains over spring break. Done!
6. Comfort Flow Heating, met with Lantz Ward to gather information and a quote for biannual maintenance on our HVAC systems at OC and BHS gym.
7. Paint for interior and exterior received for where unit ventilators were installed.
8. New LED soffit lights for west and south side of BHS Received.
9. New security doors installed on wood and metal shops at BHS.
10. Planning Install of climbing net for HLMS and GaGa ball.
11. Met with PACE risk management and discussed areas of improvement district wide.
12. Set up for spring sports, baseball, softball, track.

13. Waiting on quotes for facade work on BHS, HLMS.
14. Waiting on quotes for Bus Barn. Partney Construction and ZCS Engineering.
15. Quotes requested for putting power into the roof on sticks, as well as enclosing the building to use for an additional shop teaching space.

Bandon School District
Transportation Board Report

- Training of Bus Drivers for Certificate Renewal with ODE
- On-going ODE Recertification of all Transportation Vans
- Continued service and repair of Buses.
- Actively searching for Bus Drivers for our District



Ocean Crest School Board Report April 2022

April Events:

- **Fri. the 1st:** School-wide Wacky Hair/Hat Day for American Heart Association
- **Mon. the 11th:** Pre-Registration for Kindergarten Open House
- **Wed. the 13th:** 2nd grade to Coos Art Museum
- **Fri. the 15th:** NO SCHOOL for teacher in-service day
- **Mon. the 18th:** Aquatic Safety Class school-wide
- **Tues. the 19th:** Dental Screening
- **Wed. the 20th:** Aquatic Safety Class and Report cards come home in backpacks
- **Thurs. the 21st:** Evening Parent/Teacher conferences
- **Fri. the 22nd:** NO SCHOOL for morning Parent/Teacher conferences.

Professional Development:

- Character Strong professional development - April Focus: Consequent Strategies that will enable educators to better respond to student behavior.
- Trauma Informed School Systems professional development with our ESD.

What's New at the OC?:

- Our nursing program received a \$10,000 grant from Seven Feathers Foundation for nursing supplies.
- Our fundraiser for the American Heart Association has raised \$4100.40. That helped save over 85 lives.
- We are hosting a Pre-Kindergarten Registration Open House on April 11th. This will be the first time for this event. The hope is to give families the opportunity to see our school, meet the kindergarten teachers, and have a tour of the building. I have passports for each student and fun activities planned around the school. Mr. Kitchin is providing a snack for the event as well.

- Parent/Teacher conferences are the 21st and 22nd of April. A Google Form was sent out at the end of March so parents could sign up for a conference slot. This can be in-person, on zoom, or over the phone.
- We are in the planning stages of organizing a kindergarten and first grade transition summer program. The goal

Building Needs:

- Our garden area and greenhouse need repairs so we can start using the area with our students again.



HLMS School Board Report – April 2022

April/May Events:

- April Child Abuse Awareness Month - Pinwheel Gardens
Interviews for BHS/HLMS Dean/Behavior Specialist and CTE begin
- 4/15 NO SCHOOL - Report Cards and Professional Development
- 4/21 PM Conferences
- 4/22 NO SCHOOL - AM Conferences
- 4/24-25 Armistead and Wehner to COSA Principal's Conference
- 4/18-6/3 Smarter Balanced Testing at HLMS
 - 4/18-4/22 5th/6th ELA
 - 4/25-4/29 7th/8th ELA
 - 5/2-5/6 5th/8th Science
 - 5/9-5/13 5th/6th Math
 - 5/16-5/20 7th/8th Math
 - 5/25-5/27 5th-8th SEED Survey
 - 5/23-6/3 Make Up Sessions

HLMS Update:

- This month we will bid farewell to our Fiscal Secretary, MacKenzie Findley, and wish a warm welcome on 4/11/22 to Nicole Heim! MacKenzie was a great addition to our team, but we are fully supportive of her decision to leave as she pursues her continuing education. I look forward to Nicole joining our office team!
- Congratulations to the 5th Grade for winning the Spirit Stick honor at our latest assembly! Grade levels prepare spirit chants, participate in grade-level games (Hungry Hungry Hippo this month!), and are evaluated on the general spirit and behavior. The 5th Graders showed up in spirit wear and incorporated yellow and black streamers in their chant, pushing them over the top for a second win. We celebrated with root beer floats and they continued with their pattern of Tiger pride with incredible manners and gratitude for the recognition!
- Our 7th/8th Grade Leadership Team "planted" pinwheels in the front of our building as a visual representation of our commitment to keeping kids safe as we participate in the Kids Hope Center Child Abuse Prevention Month pinwheel garden program. Some of the hardest work educators do is to see the signs and support students who are experiencing abuse in any form, but it is also some of the BEST work we do! THANK YOU to all who donated pinwheels to our garden and to all who do the work of protecting our students.

HLMS Building Needs:

- Mr. Trevisiol is working on raised beds for our front parking lot area against the building to support a garden program at 5th/6th Grade and maybe even some flowers to brighten up the entry to our building!
- Mr. Trevisiol and I are getting ready for the spring installation of our new playground activities including a climbing structure for 5th/6th, a GagaBall pit for 7th/8th, and 9Square In The Air (location TBD).
- Special thanks to Mr. T for his quick and friendly support as we handled the aftermath of bathroom and hallway shenanigans :) Students were reminded that vandalism is not an April Fools' joke and encouraged to find *other* prank ideas that do not have the potential for damage next year!

BHS School Board Report April 2022

April/May Events:

- 4/6 Choir Festival @ Marshfield
 - 4/13 Band Festival @ Marshfield
 - 4/14 Last day of 3rd Quarter- Progress Reports
 - 4/15 No School- Teacher Inservice- Grades
 - 4/21 Parent-Teacher Conferences: TH 5-8 pm
 - 4/22 Parent-Teacher Conferences: Fri 8am-noon
 - 5/7 Prom! "Old Hollywood" at the Barn 8-11pm
-
- The Class of 2022 Project Graduation was in full swing and pulled off a very successful Bash for Cash on Saturday April 2nd. Approximately \$25,000 was raised in one fun-filled night! We appreciate the sponsors, bidders, and planning committee for this event. Proceeds will support a Grad Night Party for the kids after the graduation ceremony on June 11th.
 - I have been on the CTE Regional Advisory Committee this year so I can understand that world more than I have in the past. The focus has been on PD for the group, increasing connections to SWOCC and expanding our programs into the Middle level.
 - Congratulations to Kenny McMillen! We are so proud of you and your Speech Team! I'll let him explain his big news during his presentation... again :o)
 - We are looking forward to next year and are planning a focus on skill building with Discovery Professional Development on August 22-25. This will include Admin and teachers from 7th and 8th grades so we have a streamlined program for our older students. This program focuses on anger/emotional management, communication improvement, and problem-solving that will prepare our students for success in HS, in college and in the world of work!
 - April is Child Abuse Awareness Month! The pinwheels whizzing throughout the town are wonderful. We have our own garden of spinners and we continue to work with local law enforcement and DHS, as needed for our students.



BSD Athletics School Board Report – April 2022



Bandon High School Athletics - Spring Sports

- BHS Baseball (See OSAA)
- BHS Softball (See OSAA)
- BHS Golf
- BHS Track (See Athletic.net)
- No BHS girls decided to golf this season regardless of our recruiting efforts

Harbor Lights Middle School Athletics - Spring Sports

- HLMS Track - See attached Schedule and Athletic.net

Important Dates:

- State Speech April 21 - Will have a state send off that day like other OSAA state events

Important Information:

- Please check OSAA for the most updated information as contests will be changed regularly due to the lack of officials, schools with transportation issues, weather and air quality issues that are arising. - <https://www.osaa.org/schools/18>

Open Coaching Positions:

- BHS Head Football
- BHS Assistant Football
- 8th Grade Volleyball
- 7th Grade Volleyball

Covid Update Overview:

- Masks are now not required indoors or outdoors.
 - Currently no covid restrictions affecting our sports



Harbor Lights Middle School

TRACK SCHEDULE

Spring 2022

Date	Location	Start time	Release time
Thursday 3/31/22	Bandon High School	Field Events-3:30 pm Running events- 4:30	2:15 PM
Tuesday 4/5/22	Coquille High School	Field Events-3:30 pm Running events- 4:00	Release- 1:45 PM Depart- 2:00 PM
Tuesday 4/12/22	Brookings High School	Field Events-4:00 pm Running events- 5:00	Release- 1:15 PM Depart- 1:30 PM
Tuesday 4/19/22	Marshfield High School	Field Events-3:30 pm Running events- 4:30	Release- 1:30 PM Depart- 1:45 PM
Wednesday 4/27/22	Pacific High School- Sub-Districts	Field Events-4:00 pm Running events- 4:30	Release- 2:00 PM Depart- 2:15 PM
Friday 5/6/22	Marshfield High School- Districts	Field Events-3:00 pm Running events- 4:30	Release- 1:00 PM Depart- 1:15 PM