# BANDON SCHOOL DISTRICT NO. 54 Regular Meeting of Board of Directors June 13, 2022 MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, met in regular session on Monday, June 13, 2022 in the Bandon High School Library at 6:30 p.m. Due notice was published and a quorum was present.

**PRESENT:** Board members present were Angela Cardas, David Hisel, Anthony Zunino, Greg Looney, A.J. Kimball, and Ryan Sherman.

<u>ALSO PRESENT:</u> Shauna Schmerer, Superintendent; Jeffrey Rupert, Director of Transportation; Chris Trevisiol, Director of Operations, Courtney Wehner, OC Principal; Melissa Radcliffe, BHS Principal; Jordan Sammons, AD; and Rachel Hernandez, Board Secretary.

ABSENT: Stan Avery, Becky Armistead, Kenny McMillen

The meeting was called to order by Chair Angela Cardas at 6:30 pm.

#### **ADDITIONS/DELETIONS:**

The following additions were made to the agenda:

3.20 Hired: Grant Kudlac, HLMS Head Football Coach

3.21 Hired: Shannon Forty, HLMS Asst. Football Coach

3.22 Hired: Kaylynn Dyer, 8th Grade Volleyball Coach

3.23 Hired: Natalie Vincent, 7th Grade Volleyball Coach

3.24 Hired: Dustin Carmack, BHS Special Education Teacher

3.25 Hired: Dustin Carmack, BHS Head Varsity Football Coach

3.26 Hired: Katelyn Adams, OC First Grade Teacher

5.14 Confidential Employee Contract Renewal

Ryan Sherman made a motion to approve the agenda as amended. David Hisel seconded and the motion passed unanimously.

#### **PUBLIC INPUT FOR ITEMS ON THE AGENDA:** None

#### **APPROVAL OF CONSENT AGENDA:**

- 2.01 Approve Regular Board Meeting Minutes of May 9, 2022
- 2.02 Approve Special Board Meeting Minutes of May 11, 2022

David Hisel made a motion to approve the consent agenda. Greg Looney seconded and the motion passed unanimously.

#### INFORMATION

- 3.01 Board Policy Rewrite Committee Notes of May 25, 2022
- 3.02 Bond Oversight Committee Notes of June 6, 2022
- 3.03 Hired: Shannon Forty, HLMS Special Education Asst.
- 3.04 Hired: Wil Lozano, BHS Varsity Football Assistant Coach
- 3.05 Hired: Jennifer Shipp, HLMS 7/8 Math Teacher

- 3.06 Hired: Sheila Po'oi, HLMS PE Teacher 3.07 Rehire: Winter 2022 Coaches Leave of Absence: Katherine Hawthorne, BHS Social Studies Teacher 3.08 Resigned: Tracy Curry, OC 1st Grade Teacher 3.09 3.10 Resigned: Lauren Remy, OC Special Education Asst. 3.11 Resigned: Gina Alcock, OC Educational Assistant 3.12 Resigned: Justin Flores-Meza, HLMS Assistant Football Coach 3.13 Resigned: Tyler Curtis, BHS English Language Arts Teacher 3.14 Resigned: Wil Lozano, HLMS 7/8 Football Coach Resigned: Brandon Gallagher, BHS Varsity Softball Coach
- 3.15 Resigned: Brandon Gallagher, BHS Varsity Softball Coac3.16 Resigned: Alaina Russell, BHS Girl's Golf Coach
- 3.17 Resigned: Tracy Wilkinson, HLMS Educational Assistant
   3.18 Resigned: Steven Martin Jr., BHS Assistant Softball Coach
   3.19 Resigned: Linda Maxon, Budget Committee Member
- 3.20 Hired: Grant Kudlac, HLMS Head Football Coach3.21 Hired: Shannon Forty, HLMS Asst. Football Coach
- 3.22 Hired: Kaylynn Dyer, 8<sup>th</sup> Grade Volleyball Coach
   3.23 Hired: Natalie Vincent, 7<sup>th</sup> Grade Volleyball Coach
- 3.24 Hired: Dustin Carmack, BHS Special Education Teacher
- 3.25 Hired: Dustin Carmack, BHS Head Varsity Football Coach

#### **REPORTS / DISCUSSIONS:**

District enrollment is 619.

Superintendent Shauna Schmerer, Director of Operations Chris Trevisiol, Director of Transportation Jeffrey Rupert and Administrators Melissa Radcliffe, Jordan Sammons, Becky Armistead, Courtney Wehner, and Amanda Looney provided written reports on what is happening in their respective schools or departments, copies of which are attached and made a part of the minutes.

6<sup>th</sup> Grade teacher Liz Foster presented to the board about the recent 6<sup>th</sup> Grade Outdoor School field trip.

#### **ACTION ITEMS**

#### 5.01 Bills in the amount of \$351,406.14

Ryan Sherman made a motion to approve paying the bills in the amount of \$351,406.14. David Hisel seconded and the motion passed with five votes in favor. Anthony Zunino abstained due to a conflict of interest.

#### 5.02 2022-2023 Proposed District Calendar

David Hisel made a motion to approve 22-23 District Calendar. Ryan Sherman seconded and the motion passed unanimously.

#### 5.03 Increase Banner Bank Credit Card Limit to \$75,000.00

Anthony Zunino made a motion to approve a corporate credit card limit increase to \$75,000.00. Ryan Sherman seconded and the motion passed with five votes in favor. David Hisel abstained due to a conflict of interest.

- 5.04 Replacement of Resolution #19 & #20 ODE ESSER II and ESSER III
   5.05 Replacement of Resolution #22 ODE Summer Enrichment Grant
- 5.06 Resolution #24 ODE Title II-A
- 5.07 Resolution #25 ODE Summer Enrichment Grant
- 5.08 Resolution #26 Correction to Title IV Federal Funds

- 5.09 Resolution #27 ODE Student Investment Account Grant
- 5.10 Resolution #28 ODE IDEA Part B, Section 611
- 5.11 Resolution #29 Reallocation out of Contingency Funds

Ryan Sherman made a motion to approve the Resolutions contained in items 5.04 – 5.11. David Hisel seconded and the motion passed unanimously.

#### 5.12 BEA Collective Bargaining Agreement 2022-2025

David Hisel made a motion to approve the BEA Collective Bargaining Agreement. Greg Looney seconded and the motion passed unanimously.

# 5.13 First Reading, Policies GA through GFCJ/JFCJ/KFCJ

Ryan Sherman made a motion to approve First Reading, Policies GA through GFCJ/JFCJ/KFCJ. A.J. Kimball seconded and the motion passed unanimously.

#### 5.14 Confidential Employee Contract Renewal

David Hisel made a motion to approve Confidential Employee Contracts. Ryan Sherman seconded and the motion passed unanimously.

#### Public Input for items not on the Agenda

BHS Teacher Trent Hatfield spoke about the success of recent BHS field trips. He also shared his concerns regarding the recent Human Trafficking assembly that was presented to HLMS and BHS students, and what he felt was a negative message about law enforcement.

BHS Teacher Jen Ells shared her concerns regarding the recent Human Trafficking assembly, the presenters, and the religious and political affiliations that she felt were inappropriate in a public school setting. She would like to see future assemblies vetted more thoroughly.

Julia Braun, Bandon, shared her concerns regarding the recent Human Trafficking assembly and the presence of religious and/or political speakers in a public school setting. She feels like schools should be a safe space for all students.

There being no further business for the board, Angela Cardas made a motion to adjourn the session; David Hisel seconded and it passed unanimously. The meeting adjourned at 7:45 pm.

Approved:\_(

Date

Bøard Chair

Rachel Hernandez Board Secretary

**Enrollment report: attachment** 

BSD continues to put systems in place so that we follow a plan with goals for how the district can be more efficient and continue to do great things for our students.

**ESSER:** Capital Project to increase our CTE offerings for students ODE has approved this.

SIA: We will be gathering input on

**Certificated Bargaining:** Ready for the board to approve.

#### Student Learning:

Building capacity in our budget and programs to enhance student offerings.

Putting together a committee to interview and approve future PD, Speakers, Ect..

Housing Issues:

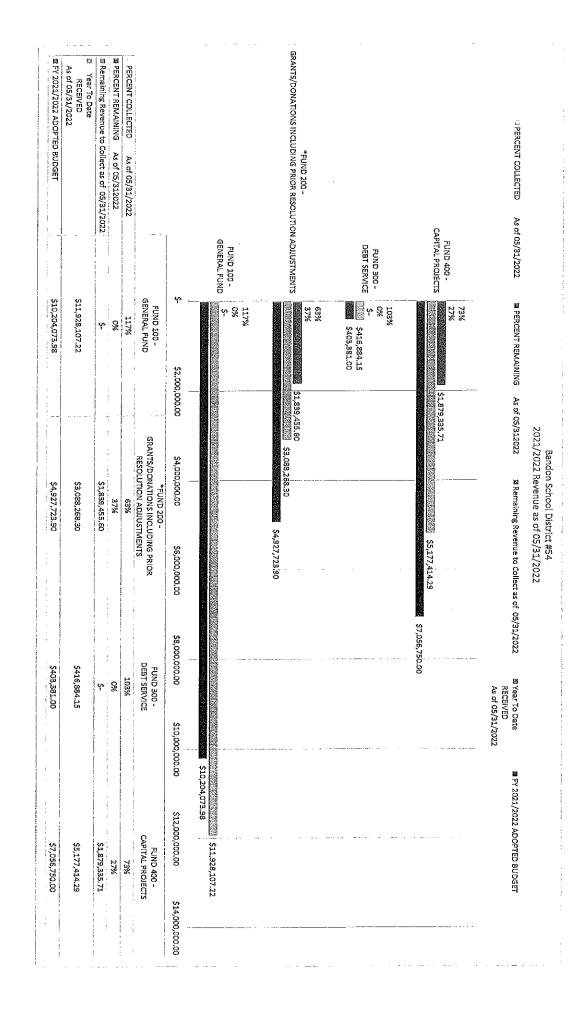
We have lost potential applicants for several positions for the 2022-23 school year because we do not have work force housing.

Workforce Housing: We are still investigating options on this.

PROJECTED 6/30/2022 Cash Carryover Less restricted dollars in donations		800'S CONTINGENCY	700's TRANSFERS	600'S OTHER	500'S CAPITAL OUTLAY	400'S SUPPLIES	300'S PROFESSIONAL. SERVICES	200'S PAYROLL BENEFITS	100'S SALARIES	Fiscal Year: 2021/2022 EXPENDITURES	Total Revenue	Additional Beg. Fund Balance	Sub Total Revenue	5400 BEGINNING FUND BALANCE	5300 SALE OF FIXED ASSETS	5200 INTERFUND TRANSFERS		4801 FOREST FEES	4202 FEDERAL MEDICAID REVENUE	3299 OTHER GRANTS		3199 OTHER RESTRICTED GRANTS	3103 COMMON SCHOOL FUND	3101 BASIC SCHOOL SUPPORT		2101 COUNTY SCHOOL ELINDS	1990 MISCELLANEOUS	1980 FEES CHARGED TO GRANTS	1960 RECOVERY OF PRIOR YR EXPENSE	1920 DONATIONS-PRIVATE	1910 RENTALS	1740 FEES-PAY TO PLAY	1710 ADMISSIONS	1910 INTEREST	TAILS PRIOR LANES	1111 CURRENT TAXES
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© PERCENT EXPENDED AS of 05/31/2022 :: PERCENT REMAINING AS of 05/31/2022 ■ BALANCE REMAINING ■ ENCUMBERED © YTD - EXPENDED ■ FY 2021/2022 ADOPTED BUDGET AS of 05/31/2022 AS of 05/31/2022 AS of 05/31/2022 Bandon School District #54 2021/2022 Expenditures as of 05/31/2022



# Bandon School District #54 Maintenance and Operations June 2022

- 1. Continued scheduled cleaning and sanitizing of all buildings and high traffic areas, in between shared classes following Covid protocols.
- 2. Continued collaboration on sports, events, for transportation, equipment set up and cleaning schedules.
- 3. Ocean Crest There is still an issue with the main waste water pipe that needs replaced. Met with Tri County Plumbing 5/6. On the schedule for summer.
- 4. Continued work on storm damages. Firewood giveaway.
- 5. Comfort Flow Heating discovery in BHS GYM/kitchen. Bids to repair existing equipment. Kitchen fans are working, more work on BHS gym needed.
- Comfort Flow Heating, met with Lantz Ward to gather information and a quote for biannual maintenance on our HVAC systems at OC. Scheduled for August. Quote received and approved for summer maintenance.
- 7. Paint for interior and exterior received for where unit ventilators were installed. Waiting on weather to improve.
- New LED soffit lights for west and south side of BHS Received. To be installed this summer
- 9. All bleachers and stands on schedule for inspection and repairs this summer. Andy Rapp, Advanced Woodcraft
- 10. Planning Install of climbing net for HLMS and GaGa ball. Gaga ball kit received, to be installed this summer.
- Met with PACE risk management and discussed areas of improvement district wide. Safety.
- 12. Preparing our track/ edging for new track surface installation in June. Crew and materials have arrived, work to begin this week.
- Waiting on quotes for facade work on BHS, HLMS.
- 14. Meeting with ZCS on site June 17. Partney Construction and ZCS Engineering. Received engineering schedule. Abatement report is done. Bus barn/yard clean up in progress.

- 15. Quotes requested for putting power into the roof on sticks, as well as enclosing the building to use for an additional CTE teaching space. Received quote from Reese Electric and Bandon Power.
- Remodel of additional upstairs classroom in BHS shop planned for this summer.
- 17. Flooring purchased for 2 classrooms at Ocean Crest. To be installed this summer.
- Moving Kinder and first grade classrooms as soon as school is out.
- 19. New Appliances for the summer culinary program arrived and installing asap.







# **Bandon School District #54**

455 9th Street SW - Bandon, OR 97411

Phone 541-347-4411 - Fax 541-347-3974

# **Transportation Board Report June 2022**

- 1) Training Continues Renewal of ODE
- 2) Continued Service and repairs on buses (also to prepare for re-certifications)
- 3) Actively advertising for bus drivers needed next year
- 4) One of our existing van drivers is now ODE Certified and able to drive routes



# June Events:

- Thursday, June 2nd: 4th Grade to visit Harbor Lights Middle School
- Friday, June 3rd: Staff Obstacle Course Assembly
- Thursday, June 9th: Seniors walk the Ocean Crest Hallways
- Tuesday, June 14th: 4th Grade to the Bowling Alley
- Wednesday, June 15th: Dunk Tank Assembly
- Thursday, June 16th: LAST DAY of SCHOOL- Field Day Dismissal at 11:45am.

# Professional Development:

 Character Strong professional development - June Focus: Stress, Coping, and Resilience Part 2

# What's New at the OC?:

- Last Day of School-
  - Field Day- Students will get to play on the giant inflatables again this year.
  - We will have an early release for the last day of school. Students will be released at 11:45am.
  - Sack lunches will be provided to any student who needs it that day.
- We have August registration planned and have already been advertising the dates.
  - We will have in-person registration on August 16th-18th at Ocean Crest.
  - There will be computers set up for families to use with registration, as well as staff ready to help you.
    - Aug. 16th: 9am-3pm
    - Aug. 17th: 12pm-6pm
    - Aug. 18th: 9am-3pm
- Summer Programs:
  - Incoming Kindergarten Transition
  - Incoming First Grade Transition
  - o Fun with Cooking
  - Fun with Math

- o Garden Club
- Ceramics
- o Art
- Fun with Google

# A Big Thanks to...

Holly Sylvester for her time and dedication to our music program. The concert
was such a wonderful event and so many families were able to come out and
enjoy it. We recorded the rehearsal and shared it out on Seesaw for families to
enjoy if they were not able to make it in person.



# HLMS School Board Report - June 2022

### June Events:

● June 8 4.0 Pizza Lunch with Ms A for 2021~22 - 5th/6th Grade	
June 9 4.0 Pizza Lunch with Ms A for 2021-22 - 6th/7th Grade	
<ul> <li>June 14 Academic Excellence Lunch for 8th Grade at Bandon Dunes</li> </ul>	
<ul> <li>4.0 for all years with grace for 3.5+ during 2020-21</li> </ul>	
All Books and Devices due to HLMS	
<ul> <li>June 15</li> <li>8th Grade Bowling/Pizza at NB Lanes</li> </ul>	
8th Grade Promotion @ 6pm @ HLMS Gym	
• June 16 Last Day of School for Students - FIELD DAY @ HLMS (8:30-11:3	0am)
* * * * School Board Volunteers for Field Day??? We can use you! *	ł *
<ul> <li>June 17 Last Day of School for Teachers! Report Cards and Check Out</li> </ul>	
All Staff BBQ at 12:45pm between HLMS and BHS	

#### **HLMS Update:**

- End of Year Events are upon us! As we race to the finish line, we are excited to celebrate the growth and experiences of the past school year with our Tigers! See above for upcoming events. \*\*\*School Board is invited to volunteer at our HLMS Field Day on Thursday, June 16 (8:15am-11:30am) at our inflatables rotation station! If you are interested, please reach out to Ms. Armistead or the HLMS Office directly at 541-347-4415!
- 2022-23 Update: I am thrilled to share that we have solidified our schedule and electives offerings for the next school year, including student forecasting from current 6th and 7th Graders, and EVERY STUDENT will have a minimum of 3 of 4 electives requested!! We will be offering the following electives at 7th/8th Grade: Art/Creative Writing, Family and Consumer Sciences (FACS), Gardening, Keyboarding, Leadership, STEM, STEM Chemistry, STEM Energy, Wood Shop, and Yearbook. We are able to do this based on creative scheduling using our 5th and 6th Grade teachers to broaden our elective offerings during their second prep time that is available due to the move to daily PE for all students throughout the entire school year. That's right! We will be moving away from ½ time PE to full time full-year PE for every student at HLMS! There are quite a few changes a comin and we are excited to see increased engagement as we continue to strive to meet the needs of our middle school Tigers!
- SPECIAL THANKS to 100 Strong Bandon for selecting the HLMS Electives program for this quarter's charitable donation! It was a pleasure to meet with this group of philanthropic, community-minded women who were enthusiastic about our efforts to increase engagement and opportunities for our middle school Tigers! I will report back in the fall with the total amount of the donation and report back to the board and 100 Strong Bandon as to how the funds supported our program.
- Summative Evaluation Conversations: All evaluation conversations are complete and it was a great opportunity to come together one on one with my staff and talk about success from the year as well as areas for focus moving forward. The rich dialogue that comes with dedicated time to look at performance data and plan for the upcoming year is one of my favorite ways to collaborate with teachers and instructional support staff!

# Special Education Update:

Bandon School District hosted members of the Oregon Department of Education Special Education team as we were the first district to pilot their new supervision protocol surrounding Least Restrictive Environment (LRE). We received many kudos regarding our programming, our Special Education staff, and our performance while also grappling with questions that came up when doing a deep dive into our accountability data. We agreed that our small sample size will often create a "flag" for disproportionality based on a single student/family, which is not indicative of a systemic concern. I concluded the visit with dinner and a debrief in which I was very happy to hear such glowing reports as well as the opportunity to collaborate with our state partners in how to best meet the needs of our students with disabilities in "the Bandon way!"

# **HLMS Building Needs**:

- Mr. Trevisiol and I are getting ready for the summer installation of our new playground activities including a climbing structure for 5th/6th, a GagaBall pit for 7th/8th (the brackets have arrived!), and 9Square In The Air (location TBD). \*CONTINUING\*
- Purchases have begun and we are well on our way to getting set up for our new Family and Consumer Sciences (FACS) elective! We are also planning for raised beds for our Gardening elective! The majority of other electives are able to exist within our current infrastructure, but we have a small amount of money set aside for any unexpected expenses that may come in the interim as we plan for the new electives! THANK YOU, Mr. T, for your help in making this happen!!

# BHS School Board Report June 2022

#### June Events:

• 6/12-17 Speech to Nationals in Louisville, Kentucky

• 6/16 Students' Last Day- Early Release (Field Day!)

- Graduation was amazing and we have sent our graduates off in style. They racked up over \$1 million in scholarships when the final total came in! They had their all-night Grad Party which included bowling, games, food and memories for the Class of 2022. I am so proud of this group of young adults.
- We survived the Senior Trip in Central Oregon! Trent Hatfield and Erin Robertson led the charge. There was plenty of fun, food, water, dust and bugs to go around. We want to thank Wayne for driving our bus and staying in the yurt while the kids frollicked.
- Best of luck to the members of the BHS Speech Team at Nationals. The Tigers made it to Louisville and are speaking this week. Coaches Tyler Curtis and Ashley Pearson have the following students ready to compete:
  - Daniel Cabrera- Humorous Interpretation
  - o Kenny McMillan- Congress
  - Maddie Pahls- Informative
  - o Hallie Minkler- POI
  - Riley Cook- Dramatic Interpretation
  - Tristan Radcliffe- Dramatic Interpretation
- The Yosemite Science Trip was also a huge success. The kids saw amazing sights and had plenty of opportunities to hike. A good time was had by all.
- The Band brought home a Third place trophy from State and the Choir was in the top 10 in Oregon; they were second if you count only Public Schools; o) We are so proud of Mr. Weston and his musical kids. The Spring concert was AMAZING and he sent his Seniors off wellcelebrated.
- Thank you all for an epic first year. I have loved every minute at Bandon High School. Bring on the Class of 2026!



# BSD Athletics School Board Report – June 2022



# Bandon High School Athletics

Summer Sports in full swing

# Harbor Lights Middle School Athletics

Completed

# **Important Results:**

- State Band- 3rd place in state
- State Golf 3rd place in state
- Baseball Quarterfinals
- Softball Second Round
- Track Boys' State Champions!

# Important Information:

- Please check OSAA for the most updated information as contests will be changed regularly due to the lack of officials, schools with transportation issues, weather and air quality issues that are arising. - <a href="https://www.osaa.org/schools/18">https://www.osaa.org/schools/18</a>
- 10%- Co-op with Pacific

# Open Coaching Positions:

- BHS Head Softball
- BHS Assistant Softball

# Open Coaching Positions:

- BHS Head Football Dustin Carmack
- HLMS Head Football Grant Kudlac
- HLMS Asst. Football Shannon Forty
- 7th Grade VB- Natalie Vincent
- 8th Grade VB- Kaylynn Dyer

#### Covid Update Overview:

- Masks are now not required indoors or outdoors.
  - o Currently no covid restrictions affecting our sports