

BANDON SCHOOL DISTRICT NO. 54  
Regular Meeting of Board of Directors  
August 8, 2022  
MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, met in regular session on Monday, August 8, 2022 in the Bandon High School Library at 6:30 p.m. Due notice was published and a quorum was present.

**PRESENT:** Board members present were Angela Cardas, David Hisel, Anthony Zunino, Greg Looney, A.J. Kimball, Stan Avery and Ryan Sherman.

**ALSO PRESENT:** Shauna Schmerer, Superintendent; Amanda Looney, Business Manager; Jeffrey Rupert, Director of Transportation; Chris Trevisiol, Director of Operations, Courtney Wehner, OC Principal; Melissa Radcliffe, BHS Principal; Jordan Sammons, AD; and Rachel Hernandez, Board Secretary.

**ABSENT:** Becky Armistead

The meeting was called to order by Chair Angela Cardas at 6:30 pm.

**ADDITIONS/DELETIONS:**

None

**PUBLIC INPUT FOR ITEMS ON THE AGENDA:** None

**APPROVAL OF CONSENT AGENDA:**

**2.01 Approve Special Board Meeting/Budget Meeting Minutes of June 20, 2022**

David Hisel made a motion to approve the consent agenda. Greg Looney seconded and the motion passed unanimously.

**2.5 ELECTION OF BOARD OFFICERS**

**2.51 Election of Chairperson**

Ryan Sherman made a motion to nominate David Hisel as Board Chairperson. Anthony Zunino seconded and the motion passed unanimously. David Hisel took over the meeting.

**2.52 Election of Vice Chairperson**

Angela Cardas made a motion to nominate A.J. Kimball as Board Vice Chairperson. Ryan Sherman seconded and the motion passed unanimously.

**INFORMATION**

- 3.01 Resigned: Jordan Chandler, BHS Head Cheer Coach
- 3.02 Resigned: Jay Ferrell, BHS Head Baseball Coach
- 3.03 Hired: Karen Moore, BHS Language Arts Teacher
- 3.04 Hired: Heather Wales, BHS Temporary Social Studies Teacher
- 3.05 Hired: Tiffany Duran, OC Educational Asst.
- 3.06 Hired: Tina Wiant, HLMS Educational Asst.
- 3.07 Hired: Janet Pope, OC Special Education Asst.
- 3.08 Hired: Elizabeth Piplovick, OC Educational Asst.
- 3.09 Hired: Michael Rossellini, Bus Driver
- 3.10 Hired: Bill Reager, BHS Varsity Softball Head Coach
- 3.11 Rehire: Spring 2023 Coaches

## **REPORTS /DISCUSSIONS:**

City Manager Dan Chandler discussed housing issues in our community, and provided information about a potential proposal to combine District property with City property (off of 12<sup>th</sup> Street) to provide a location for new housing to support school district employees and possibly hospital employees. Discussion followed regarding housing issues, zoning changes, public input requirements and a future meeting with Southern Coos General Hospital to further explore our options.

Superintendent **Shauna Schmerer**, Director of Operations **Chris Trevisiol**, Director of Transportation **Jeffrey Rupert** and Administrators **Melissa Radcliffe**, **Jordan Sammons**, **Becky Armistead**, **Courtney Wehner**, and **Amanda Looney** provided written reports on what is happening in their respective schools or departments, copies of which are attached and made a part of the minutes.

## **ACTION ITEMS**

### **5.01 Bills in the amount of \$883,707.08**

Ryan Sherman made a motion to approve bills in the amount of \$883,707.08; Stan Avery seconded, and the motion passed with votes from Ryan Sherman, A.J. Kimball, Stan Avery and Greg Looney. David Hisel, Angela Cardas and Anthony Zunino abstained due to conflicts of interest.

### **5.02 Set day, time and place for regular meetings**

David Hisel made a motion to continue our regular board schedule of meeting on the second Monday of each month at 6:30 pm. Ryan Sherman seconded and the motion passed unanimously.

### **5.03 2022-23 Resolution No. 2 Authorizing Payment of Obligations**

### **5.04 2022-23 Resolution No. 3 Designating Chief Administrative Officer**

### **5.05 2022-23 Resolution No. 4 To Bond Custodian of Funds and other Administrative Staff**

### **5.06 2022-23 Resolution No. 5 Resolution Naming Auditor of Record**

### **5.07 2022-23 Resolution No. 6 Designating Budget Officer**

### **5.08 2022-23 Resolution No. 7 Designating Insurance Agent of Record**

### **5.09 2022-23 Resolution No. 8 Authorizing Superintendent to Act as the Board's Agent For All State and Federal Programs**

### **5.10 2022-23 Resolution No. 9 Naming Newspaper of Record**

### **5.11 2022-23 Resolution No.10 To Borrow from Other School Funds**

### **5.12 2022-23 Resolution No.11 Designating the Depository of School Funds**

### **5.13 2022-23 Resolution No.12 To Approve Offer Versus Served**

### **5.14 2022-23 Resolution No.13 Authorizing Participation in Cooperative Purchase Program**

### **5.15 2022-23 Resolution No.14 Establishing Food Services Breakfast and Lunch Prices**

### **5.16 2022-23 Resolution No.15 Designating Custodian of Funds**

### **5.17 2022-23 Resolution No.16 Authorizing use of Facsimile Signature of Custodian of Funds**

### **5.18 2022-23 Resolution No.17 Designating Deputy Clerk**

Ryan Sherman made a motion to approve Resolutions No. 2 through No. 17. Angela Cardas seconded, and the motion passed with votes from Ryan Sherman, Angela Cardas, A.J. Kimball, Stan Avery, Greg Looney and Anthony Zunino. David Hisel abstained due to a conflict of interest.

### **5.19 Football and Soccer Co-Op**

A.J. Kimball made a motion to approve the co-op between Bandon High School and Pacific High School for Football and Soccer. Ryan Sherman seconded and the motion passed unanimously.

### **5.20 Board Operating Protocol**

Angela Cardas made a motion to approve the Board Operating Protocol. Anthony Zunino seconded and the motion passed unanimously.

### **5.21 Superintendent-Board Operating Agreement**

David Hisel made a motion to approve the Superintendent-Board Operating Agreement. Ryan Sherman seconded and the motion passed unanimously.

#### **5.22 School Board Code of Conduct**

Ryan Sherman made a motion to approve the School Board Code of Conduct. Angela Cardas seconded and the motion passed unanimously.

#### **5.23 Second Reading, Policies GA through GFCJ/JFCJ/KFCJ**

Angela Cardas made a motion to approve Policies GA through GFCJ/JFCJ/KFCJ. David Hisel seconded and the motion passed unanimously.

#### **5.24 GASB-87 Auditing Procedure**

Business Manager Amanda Looney explained that the GASB-87 auditing procedure is too complex and not necessary for BSD. Anthony Zunino motioned not to adopt GASB-87. Stan Avery seconded and the motion passed unanimously.

#### **Public Input for items not on the Agenda**

None.

There being no further business for the board, David Hisel made a motion to adjourn the session; Ryan Sherman seconded and it passed unanimously. The meeting adjourned at 8:00 pm.

Approved: 9.12.22  
Date

By   
Board Chair

  
Rachel Hernandez, Board Secretary

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF BANDON  
AND THE BANDON SCHOOL DISTRICT**

**Recitals:**

This Memorandum of Understanding is intended to set forth a preliminary understanding between Bandon School District and the City of Bandon with respect to providing workforce housing in the City of Bandon.

Businesses and institutions in the City of Bandon are facing a critical shortage of workforce housing.

The City of Bandon owns four parcels of land along the 12<sup>TH</sup> Street Right of Way and a third parcel along the Allegheny Right of Way, totaling around 2.9 acres.

The School District owns approximately 9.74 acres of land in the same area, with approximately 2.6 acres potentially suitable for development without interfering with existing uses. The various ownerships are shown on Exhibit A, attached hereto.

The parties wish to cooperate in providing workforce housing for the City. As used in this agreement "workforce housing" means housing affordable to people working and living in Bandon, including public employees and service workers. The parties intend that, in exchange for the provision of free or low-cost land and infrastructure, the buyer/developer will provide deed restricted units affordable to the Bandon workforce.

**Terms:**

1. The City of Bandon will:
  - A. The City will initiate a zone change from Public Facilities (PF) to R2 (Residential) for the western parcel.
  - B. To the extent feasible, provide water, sewer and electric service to the area using ARRA funds.
  - C. Manage a Request for Qualifications or Request for Proposals process to solicit development proposals for the property. The City and School District will participate jointly in the selection of a developer or housing provider(s).
  - D. Include the City-owned parcels in a potential sale or disposition and development agreement for the property to the selected developer or housing provider.,
2. The School District will

- A. Consent to a zone change from PF to R2 for the subject property.
- B. Participate in the RFQ/P process and include the district-owned parcels, not including ball fields or the youth center parcel. in a potential sale or disposition and development agreement for the property to the selected developer or housing provider.

3. Notwithstanding anything that might be interpreted to the contrary in the MOU as set forth above, this MOU is not intended to create a binding agreement between the Parties. Rather, it is the intent of the Parties to work together in good faith to implement the terms of this MOU such that the process and decision points fall in place for decision makers to move forward or seek alternatives at appropriate times. It is understood and recognized that formal arrangements, including property sales, recordings, and contracts, will require agreement and approval by the Parties at a future date.

4. The parties recognize that the proposed development may occur in phases.

IN WITNESS WHEREOF, the Parties hereto have executed this Memorandum on the dates shown hereunder.

**City of Bandon**

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**By**

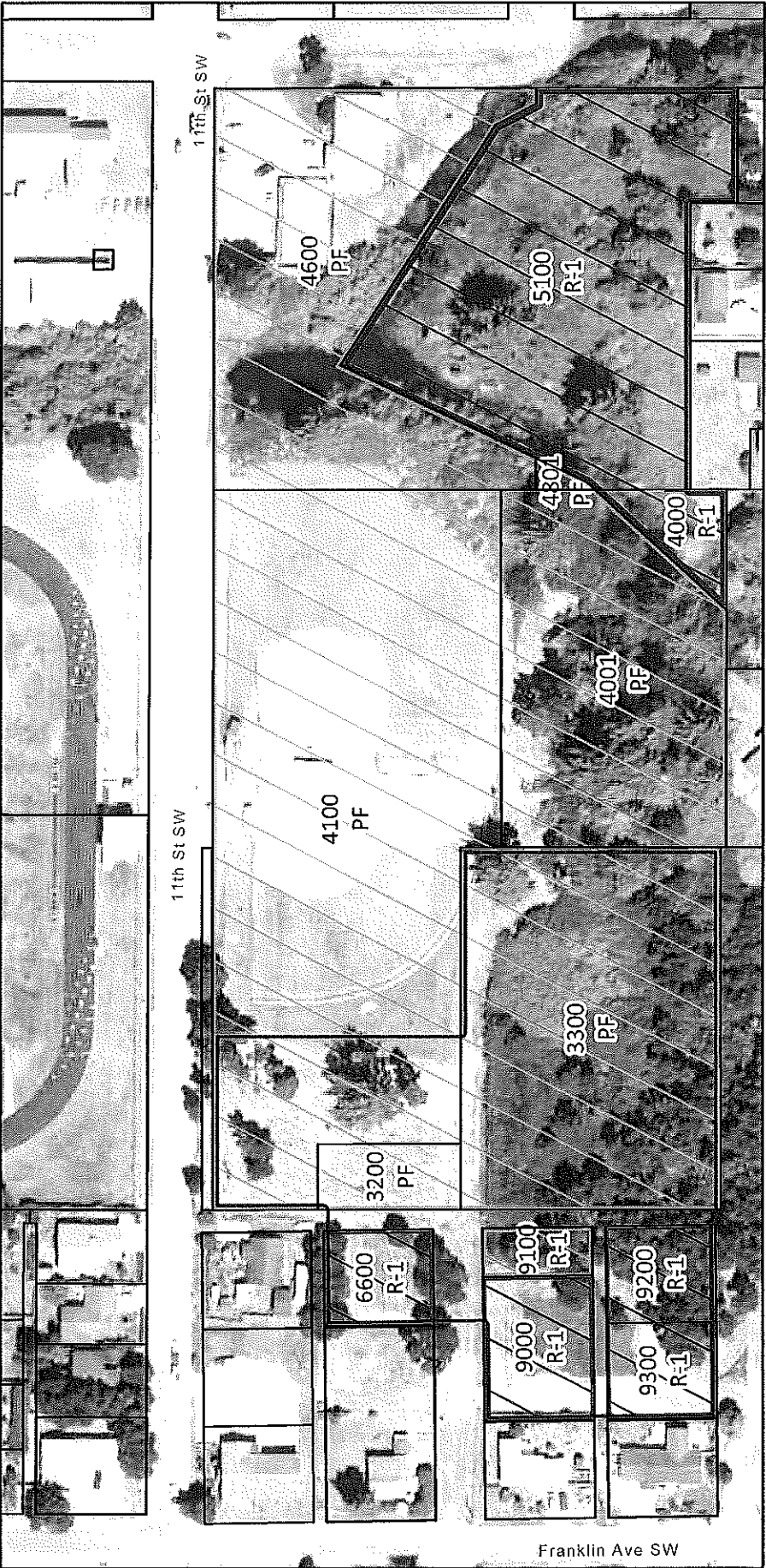
\_\_\_\_\_  
**Date**

**Bandon School District**

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**By**

\_\_\_\_\_  
**Date**

EXHIBIT A

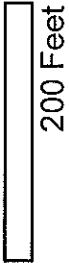


Area	Total Sq Ft	Total Acres
City	132,958	3.05
School District	380,904	8.74
Western Parcel	171,269	3.93
Eastern Parcel	93,179	2.14

**Legend**

**Areas**

- City of Bandon
- School District #54
- Western Parcel
- Eastern Parcel
- Lot Lines



Oregon Statewide Imagery Program (OSIP) - Oregon Imagery Framework  
Implementation Team, Esri Community Maps Contributors, State of Oregon GEO,  
© OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc,  
METI/NASA, USGS, Bureau of Land Management, EPA, US Census Bureau, USDA

**Enrollment: 619; won't know updated information until registration/first day of school attendance.**

**The Admin team will be meeting to set-up the opening of school for staff on August 30th and for students after Labor Day. Details will be coming for staff opening.**

**As the District continues to put systems in place:**

It is noted that the District was not consistent on evaluating all employees in the past. Some employees have never been evaluated. For the 2022-23 school year all employees will have an evaluation. The process will be discussed and finalized at our beginning of the year admin meeting on Tuesday August 16th. The expectation is that all new employees will have an evaluation completed within 90 days of employment. Any employees that did not perform well in the Spring will have an evaluation early Fall and placed on a plan of improvement, if needed. This is not to punish, but to help grow better employees. District needs to have a system in place to help all employees be accountable. We have a lot of great employees that need to be rewarded for their hard work and dedication. This can be recognized if there is no accountability.

The District was also found to be out of date and out of compliance in many areas (for years). As a team we are working together to fix these areas. District has started with payroll to bleachers, basketball hoops, doing health and safety school plans (includes water testing, radon, etc and reporting out to our community), to aligning financials with actual grants and programs that we are doing. The District has accountability and by continuing to put systems in place we are seeing growth! It will take this year to continue to put those systems in place to enhance our system as a whole.

**Student Learning:**

Summer school has been a great success. I am really thankful for the organization and the dedication of our employees. To give up your summer time to continue to add to our students lives is amazing! We also were able to put in a new pottery kiln (and room) in the elementary for summer school, but also to have for future years. The plan to spend the summer funding and how we did it was very well done. The summer school staff are amazing!

The District's desire to add more student opportunities continues to grow:

Harbor Lights creative electives

CTE Building on Stix completed in this school year

On-line opportunities through the ESD (this is future)

PE for all students (meeting the STATE requirements)

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Behavior Interventionist/Dean of Students shared between MS and HS

Full Time Nurse

Mental Health Counselor in all buildings

LIST GOES ON AND ON AND ON!!

***Thank you to all our District staff! We are so excited about the 2022-23 School Year!***





## BUSINESS MANAGER FINANCIAL REPORT

JULY 2022

### **HIGHLIGHTS:**

- If you were to compare our “unofficial” ending fund balance of FY 21/22 \$4,418,153 with this coming FY 22/23 estimated ending fund balance of \$3,756,736. you'll see the decrease of (\$661,426) in our General Fund. This is a direct reflection of moving ESSER funded employees from 21/22 back into the General Fund for 22/23, along with some increased costs in our maintenance budget for equipment and a \$100,000 increase in our transportation budget for the expected purchase of a new bus or two at the projected expense of \$180,000 more or less. This comparison will help us in our budgeting process for the next FY.
- Summer Conference & the kick-off to the 3 year New Business Manager Institute was awesome with very informative workshops I was able to attend and many connections made that will be a great asset to me as I continue to learn.
- We have received our allocations officially for the 22/23 portions of the Student Investment Act (SIA) - \$559,927 compared with \$552,987 in 21/22. High School Success - \$199,078 compared to \$198,181 in 21/22. And for Early Indicator and Intervention Systems, we received roughly the same amount - \$1,823.94 for 22/23 compared to \$1,814.00 for 21/22.

FUND:100 THROUGH 31-Jul	Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023	
	REVENUE		BUDGET		As of 06/30/2022		Projected		Anticipated		Proj. Rev	
	Cur Yr		BUDGET		As of 06/30/2022		Projected		Anticipated		Proj. Rev	Cur. Rev
1111 CURRENT TAXES	\$		4,182,660.00	\$			4,182,660.00	\$	4,182,660.00		100.0%	0%
1112 PRIOR TAXES	\$		221,372.00	\$			221,372.00	\$	221,372.00		100.0%	0%
1113 FORECLOSED TAXES	\$		-	\$			-	\$	-		0.0%	0%
1311/1312 TUITION FROM INDIV/Other Dist.	\$		100.00	\$			100.00	\$	100.00		100.0%	0%
1510 INTEREST	\$		45,000.00	\$			15,750.00	\$	15,750.00		35.0%	0%
1710 ADMISSIONS	\$		17,000.00	\$			17,000.00	\$	17,000.00		100.0%	0%
1740 FEES-PAY TO PLAY	\$		10,000.00	\$			7,500.00	\$	7,500.00		75.0%	0%
1910 RENTALS	\$		19,000.00	\$			19,000.00	\$	19,000.00		100.0%	0%
1920 DONATIONS-PRIVATE	\$		40,000.00	\$			40,000.00	\$	40,000.00		100.0%	0%
1960 RECOVERY OF PRIOR YR EXPENSE	\$		25,000.00	\$			500.00	\$	500.00		2.0%	0%
1980 FEES CHARGED TO GRANTS	\$		35,500.00	\$			42,600.00	\$	42,600.00		120.0%	0%
1990 MISCELLANEOUS	\$		30,000.00	\$			30,000.00	\$	30,000.00		100.0%	0%
1994 FINGERPRINTING FEES	\$		1,500.00	\$	66.00		1,434.00	\$	1,500.00		100.0%	4%
2101 COUNTY SCHOOL FUNDS	\$		11,200.00	\$			11,200.00	\$	11,200.00		100.0%	0%
2199 HEAVY EQUIP. RENTAL TAX	\$		-	\$			-	\$	-		0.0%	0%
3101 BASIC SCHOOL SUPPORT	\$		3,506,316.00	\$	528,422.00		2,977,894.00	\$	3,506,316.00		100.0%	15%
3103 COMMON SCHOOL FUND	\$		67,472.00	\$			67,472.00	\$	67,472.00		100.0%	0%
3199 OTHER RESTRICTED GRANTS	\$		50,000.00	\$			-	\$	-		0.0%	0%
3204 DRIVERS ED	\$		5,000.00	\$			5,000.00	\$	5,000.00		100.0%	0%
3299 OTHER GRANTS	\$		5,000.00	\$			5,000.00	\$	5,000.00		100.0%	0%
4202 FEDERAL MEDICAID REVENUE	\$		-	\$			-	\$	-		0.0%	0%
4500 FEDERAL THRU STATE	\$		2,000.00	\$			-	\$	-		0.0%	0%
4801 FOREST FEES	\$		4,000.00	\$			2,800.00	\$	2,800.00		70.0%	0%
5160 PROCEEDS FROM LEASE	\$		100.00	\$			100.00	\$	100.00		100.0%	0%
5200 INTERFUND TRANSFERS	\$		-	\$			-	\$	-		0.0%	0%
5300 SALE OF FIXED ASSETS	\$		3,000.00	\$			-	\$	-		0.0%	0%
5400 BEGINNING FUND BALANCE	\$		4,374,205.00	\$			4,374,205.00	\$	4,374,205.00		100.0%	0%
Sub Total Revenue	\$		12,655,424.00	\$	528,488.00		12,021,587.00	\$	12,550,075.00		99.2%	4.2%
Additional Beg. Fund Balance	\$		-	\$			-	\$	-		0.0%	
Total Revenue	\$		12,655,424.00	\$	528,488.00		12,021,587.00	\$	12,550,075.00		4.2%	4.2%

Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023		Fiscal Year: 2022/2023	
EXPENDITURES		BUDGET		As of 06/30/2022		Projected		Anticipated		Proj Exp		Cur Exp	
		Cur Yr		As of 06/30/2022		Projected		Anticipated		Proj Exp		Cur Exp	
100'S SALARIES		4,607,363		71,912	\$	3,663,737.92	\$	3,735,649.92		81%		1.56%	
200'S PAYROLL BENEFITS		3,388,845		47,073	\$	2,494,560.62	\$	2,541,633.62		75%		1.39%	
300'S PROFESSIONAL SERVICES		962,969		8,885	\$	809,638.43	\$	818,523.44		85%		0.92%	
400'S SUPPLIES		671,210		34	\$	402,692.60	\$	402,726.14		60%		0.00%	
500'S CAPITAL OUTLAY		216,812		0	\$	173,449.60	\$	173,449.60		80%		0.00%	
600'S OTHER		198,470		147,456	\$	51,014.00	\$	198,470.00		100%		74.30%	
700'S TRANSFERS		557,097		0	\$	501,387.30	\$	501,387.30		90%		0.00%	
800'S CONTINGENCY		2,052,658		0	\$	-	\$	-		0%		0.00%	
		12,655,424		275,360		8,096,480		8,371,840				66.15%	

PROJECTED 6/30/2023 Cash Carryover  
Less restricted dollars in donations (through 6/30/22)  
Estimated Ending Fund Balance as of 7/31/22

\$ 4,178,234.99  
(\$421,508)  
\$ 3,756,726.69

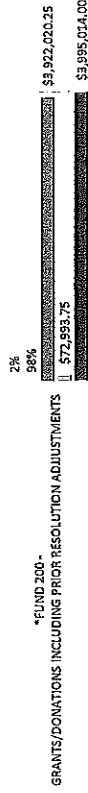
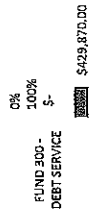


PERCENT COLLECTED	As of 07/31/2022	■ PERCENT REMAINING	As of 07/31/2022	■ Remaining Revenue to Collect as of 07/31/2022	In Year To Date RECEIVED	As of 7/31/22	■ FY 2022/2023 ADOPTED BUDGET
100%	100%	0%	0%	\$0	\$0	\$0	\$0

[illegible]

**Bandon School District #54**  
**2022/2023 Revenue as of 07/31/2022**

<b>PERCENT COLLECTED</b>	<b>As of 07/31/2022</b>	<b>PERCENT REMAINING</b>	<b>As of 07/31/2022</b>	<b>Remaining Revenue to Collect as of 07/31/2022</b>	<b>Year To Date RECEIVED As of 7/31/22</b>	<b>FY 2022/2023 ADOPTED BUDGET</b>
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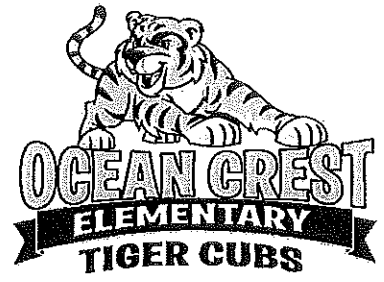
PERCENT COLLECTED As of 07/31/2022						
PERCENT REMAINING As of 07/31/2022						
Year To Date RECEIVED As of 7/31/22						
FY 2022/2023 ADOPTED BUDGET						
	FUND 100 - GENERAL FUND	FUND 200 - GRANTS/DONATIONS INCLUDING PRIOR RESOLUTION ADJUSTMENTS	FUND 300 - DEBT SERVICE	FUND 400 - CAPITAL PROJECTS		
	\$-	\$4,000,000.00	\$8,000,000.00	\$12,000,000.00	\$14,000,000.00	
	4%	2%	0%	0%		
	96%	98%	100%	100%		
	\$12,126,936.00	\$3,922,020.25	\$-	\$3,527,442.00		
	\$528,488.00	\$72,993.75				
	\$12,655,424.00	\$3,995,014.00	\$429,870.00	\$3,527,442.00		

**Bandon School District #54**  
**2022/2023 Revenue as of 07/31/2022**

PERCENT COLLECTED	As of 07/31/2022	PERCENT REMAINING	As of 07/31/2022	Remaining Revenue to Collect as of 07/31/2022	Year To Date RECEIVED As of 7/31/22	FY 2022/2023 ADOPTED BUDGET
<b>FUND 400 - CAPITAL PROJECTS</b>						
0%						
100%				\$3,527,442.00		
				\$3,527,442.00		
<b>FUND 800 - DEBT SERVICE</b>						
0%						
100%				\$429,870.00		
<b>*FUND 200 - GRANTS/DONATIONS INCLUDING PRIOR RESOLUTION ADJUSTMENTS</b>						
2%				\$3,922,020.25		
98%				\$72,995.75		
				\$3,995,014.00		
<b>FUND 100 - GENERAL FUND</b>						
4%						
96%				\$528,488.00		
				\$12,126,936.00		
<b>FUND 300 - DEBT SERVICE</b>						
				\$3,000,000.00		
<b>FUND 400 - CAPITAL PROJECTS</b>						
				\$6,000,000.00		
				\$4,000,000.00		
				\$2,000,000.00		
				\$12,000,000.00		
				\$14,000,000.00		
<b>*FUND 200 - GRANTS/DONATIONS INCLUDING PRIOR RESOLUTION ADJUSTMENTS</b>						
				\$3,922,020.25		
				\$72,995.75		
				\$3,995,014.00		
<b>FUND 100 - GENERAL FUND</b>						
				\$528,488.00		
				\$12,126,936.00		
				\$12,655,424.00		
				\$429,870.00		
				\$9,527,442.00		

Bandon School District #54  
Maintenance and Operations  
August 2022

1. Deep cleaning and sanitizing of all buildings and high traffic areas, in between shared classes following Covid protocols.
2. Collaboration on summer sports, events, equipment set up and cleaning schedules.
3. Ocean Crest, Waste pipes from Gym and main building have been replaced to the street.
4. Comfort Flow Heating discovery in BHS GYM/kitchen. Bids to repair existing equipment. Kitchen fans are working, more work on BHS gym needed.
5. Comfort Flow Heating, met with Lantz Ward to gather information and a quote for biannual maintenance on our HVAC systems at OC. Scheduled for August. Quote received and approved for summer maintenance. Upcoming next week.
6. Paint for interior and exterior received for where unit ventilators were installed. Waiting on weather to improve. Mostly done with painting.
7. New LED soffit lights for west and south side of BHS.
8. All bleachers and stands on schedule for inspection and repairs this summer. Andy Rapp, Advanced Woodcraft
9. Planning Install of climbing net for HLMS and GaGa ball. Gaga ball kit received, to be installed this summer. In process
10. Met with PACE risk management and discussed areas of improvement district wide. Safety improvements needed.
11. Preparing our track/ edging for new track surface installation in June. Crew and materials have arrived, work to begin this week.
12. Meeting with ZCS on site June 17. Zoom on August 3, reviewed initial drawings and changes to be made. Partney Construction and ZCS Engineering. Abatement report is done. Bus barn/yard clean up in progress.
13. Quotes requested for putting power into the roof on sticks, as well as enclosing the building to use for an additional CTE teaching space. Received quote from Reese Electric and Bandon Power.



## **Bandon School District #54**

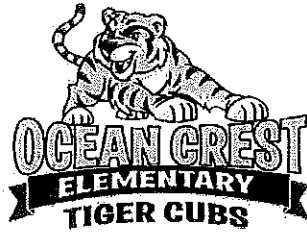
455 9<sup>th</sup> Street SW – Bandon, OR 97411

Phone 541-347-4411 – Fax 541-347-3974

### **August 2022 Transportation Board Report**

- 1) We have hired a new bus driver
- 2) Started ODE training for new bus driver to be ready for new school year
- 3) Completed assistance to Bandon Dunes Amateur Golf tournament
- 4) Asset management inventory
- 5) Providing Bandon Community Youth Center with transportation through Aug 19th





## Ocean Crest Board Report August 2022

### August Events:

- August 16th: Registration 9am-3pm
- August 17th: Registration 12pm-6pm
- August 18th: Registration 9am-3pm
- August 24th: Policy Rewrite Meeting
- August 30th-31st: ALL staff return to work for Professional Development

### Professional Development August 30th-31st:

- Welcome Back Breakfast for ALL staff
- Educational Assistants will receive training in Cafeteria protocols
- Safe Schools trainings for ALL staff
- ALL staff meeting
- Classified staff trained in supervision protocols
- Classified staff trained in reading and math instruction for small groups
- Medical plans (504 plans) review for necessary staff

### What's New at the OC?:

- We have new staff members at Ocean Crest:
  - Mrs. Holman, Kindergarten teacher
  - Mrs. Adams, First Grade teacher
  - Mrs. Duran, Educational Assistant
  - Mrs. Piplovick, Educational Assistant
  - Mrs. Pope, Special Education Assistant/Student Support Specialist
- We have a new kiln and kiln room: The exterior space that was once thought to be used for exterior bathrooms at the back of the school, has been remodeled into a kiln room.
- We have a new 13 foot (diagonal) electronic screen and projector in our gym. This will be used for assemblies to show our Character Strong videos for each

character focus as well as the words for the songs we sing together. Mr. Shea will be able to use the screen for yoga/mindfulness activities during PE. The PTA will also be able to use it for monthly school movie nights.

- My staff have their staff room back. We went without a space last school year due to the need for an extra classroom. I have gone in and redecorated it for them.
- 9 classrooms have been moved this summer. Kindergarten and First Grade will remain in close proximity to each other, but they will be at the other end of the school. This shuffling of rooms has fixed the capacity issues we were having last school year.

### **Summer Programs:**

- July programs: Kid's Cooking/Nutrition and Gardening
- August programs: Math, Ceramics, Art, Google Training, Transition to Kindergarten, and Transition to First Grade

### **Plans for the 22-23 School Year:**

- Breakfast will be back in the BSD cafeteria for ALL students
  - I will have a classified staff member at the cafeteria starting at 8:00am to help supervise and then ride the bus from the cafeteria to Ocean Crest with the students.
- Doors will open at 8:15am. This is back to the pre-Covid plan. I will have two classified staff members out on the playground at 8:00am supervising students that arrive at school before the 8:15am bell rings.
- The End of Day Transportation plan will remain the same as in past years

### **Big Thanks To:**

- Chris, Shawn, Laura, and Brian for helping get the rooms moved, cleaned, and painted.
- Mike and Ken for putting in the new floors in one (soon to be two) classroom(s).
- Adam and Chris for moving around all of the smart screens to their new locations as well as installing our new screen and projector in the gym.
- Ken for building our new kiln room.
- To Amelia, Dawna, Shelby, Sam, Taarna, Carina, Rickey, Danielle, Jeanne, Melanie, and Stephanie for working one or more of our summer programs.
- Mariah for running the summer programs.



## HLMS School Board Report – August 2022

### August/September Events:

- 8/8 School Offices Open
- 8/16 Registration (9am - 3pm)
- 8/17 Registration (12noon - 6pm)
- 8/18 Registration (9am - 3pm)
- 8/30 - 9/1 Inservice/Professional Development
- 9/6 FIRST DAY OF SCHOOL!

### BSD 2022-23 Opening Plans:

- **REGISTRATION** will be held August 16-18, 2022 in each building office. Plans will be solidified regarding the format of registration (in person, online, or hybrid) when administrators and building secretaries return to the office the week of August 8 and information will be shared out with families via email and Facebook.
- **THE FIRST DAY OF SCHOOL** is Tuesday, September 6, 2022.
- **BACK TO SCHOOL NIGHT** discussions have not yet begun, but will be addressed when administrators return to the office the week of August 8 and shared with the board during our September meeting.

### BSD Professional Development Plan:

- **NWEA/Assessment:** BSD will be shifting to a consistent K-12 district-based assessment provided by the Northwest Evaluation Association. This assessment, called the MAP (Measure of Academic Progress), will replace the STAR tests previously used at OC and HLMS as it is more developmentally appropriate and effective at the HS level than our current protocol. Teachers will be trained in the administration of the assessment (used for Fall, Winter, and Spring Benchmarks as well as the potential for progress monitoring), as well as how to interpret and analyze the data gleaned from the assessment to make instructional decisions.
- **Social Emotional Learning:** We will continue with our Character Strong focus throughout the district, but we will add a component at the HS called **Discovery**. The middle school (7th-8th) will have a brief introduction and may choose to move forward with implementation in future years, but this year will be focused on BHS. **Discovery** is a concrete, skill-based curriculum that helps to explicitly teach the positive social skills necessary to be successful in school and in life. This will be a wonderful addition to the Character Strong lessons that will be happening throughout the district.
- **Annual Training** such as SafeSchools (including training required for all staff members such as mandatory reporting, bloodborne pathogens, etc), Smarter Balanced Assessment (SBAC), and ALICE, used in our district for the last 6 years, will continue.

- **CLASSIFIED TRAINING:** Our Classified Staff will be joining us for training throughout the school year focused on our Character Strong (K-12) and Discovery (9-12) **social-emotional learning** programs, **instructional support** techniques, and **general supervision** expectations. This training will be provided with the collaboration of all departments including transportation and nutrition services. We are thrilled to be able to provide additional training for our support staff as we know the value they provide to our students and organization!

### **HLMS Update:**

- Special THANKS to the **100 Strong Bandon** philanthropic group for their generous **\$5,000** donation to support the expanded elective options at HLMS! The outpouring of support was just one more example of how Bandon comes together to support our schools!
- Mr. Trevisiol and his crew are working diligently to take care of the summer maintenance and custodial needs in all buildings, as well as working on special projects such as our new playground/break equipment - set for installation prior to the first day of school!

### **Special Education Update:**

- I would like to welcome **Dustin Carmack** to the BSD Special Education squad! He will be joining our district and serving as the BHS Special Education Teacher, as well as our BHS Head Football Coach! Welcome to the team, Mr. Carmack!

# **Bandon High School Board Report August 2022**

## **August/September Events:**

- 8/8 School Offices Open
- 8/15 First Day of Fall Sport Practices
- 8/16 Registration (9am-3pm)
- 8/17 Registration (noon-6pm)
- 8/18 Registration (9am-3pm)
- 8/30-9/1 Inservice/Professional Development
- 9/6 Freshmen Orientation (9th grade only)
- 9/7 First Day of School for 10-12th grades

## **BSD 2022-23 Opening Plans:**

- **REGISTRATION** will be held August 16-18, 2022 in each building office. Plans will be solidified regarding the format of registration (in person, online, or hybrid) when administrators and building secretaries return to the office the week of August 8 and information will be shared out with families via email and Facebook.
- **Freshmen Orientation** is Tuesday, September 6, 2022.
- **THE FIRST DAY OF SCHOOL (10-12)** is Wednesday, September 7, 2022.
- **BACK TO SCHOOL NIGHT** discussions have not yet begun, but will be addressed when administrators return to the office the week of August 8 and shared with the board during our September meeting.

## **BSD Professional Development Plan:**

- **NWEA/Assessment:** BSD will be shifting to a consistent K-12 district-based assessment provided by the Northwest Evaluation Association. This assessment, called the MAP (Measure of Academic Progress), will replace the STAR tests previously used at OC and HLMS as it is more developmentally appropriate and effective at the HS level than our current protocol. Teachers will be trained in the administration of the assessment (used for Fall, Winter, and Spring Benchmarks as well as the potential for progress monitoring), as well as how to interpret and analyze the data gleaned from the assessment to make instructional decisions.
- **Social Emotional Learning:** We will continue with our Character Strong focus throughout the district, but we will add a component at the HS called **Discovery**. High School staff will have a four day training August 22-25 at BHS. The trainer is the son of Discovery's founder, Eric Larsen. The middle school (7th-8th) will have a brief introduction and may choose to move forward with implementation in future years, but this year will be focused on BHS. **Discovery** is a concrete, skill-based curriculum that helps to explicitly teach the positive social skills

necessary to be successful in school and in life. This will be a wonderful addition to the Character Strong lessons that will be happening throughout the district.

- **Annual Training** such as SafeSchools (including training required for all staff members such as mandatory reporting, bloodborne pathogens, etc), Smarter Balanced Assessment (SBAC), and ALICE, used in our district for the last 6 years, will continue.
- **CLASSIFIED TRAINING:** Our Classified Staff will be joining us for training throughout the school year focused on our Character Strong (K-12) and Discovery (9-12) **social-emotional learning** programs, **instructional support** techniques, and **general supervision** expectations. This training will be provided with the collaboration of all departments including transportation and nutrition services. We are thrilled to be able to provide additional training for our support staff as we know the value they provide to our students and organization!

#### **BHS Update:**

- Students are earning credits this summer thanks to the hard work of Sue Buckly, Trent Hatfield, Ashley Pearson, Tanner Holycross, Shane Marken, Mariah McMonagle and Erin Robertson! Our kids are on track to transcript at least 26 half-credits (classes) in Language Arts, Math, Science, CTE and other Odysseyware courses. To incentivise students even more, the Southwestern Oregon Workforce Investment Board is PAYING STUDENTS to complete credits. We have five students taking them up on their generous offer.

#### **Welcome new staff to BHS:**

- **Dustin Carmack** will teach Special Education and is our BHS Head Football Coach! He and his family come to us from Brookings.
- **Karen Moore** is our new Language Arts teacher and will take over the WR121 and 122 classes for SWOCC. She is crafty, loves Literature and, in her words is, "not a Karen".
- **Shane Marken** will be our added CTE teacher in the shop. He has industry experience with boatbuilding at Giddings and has been in the shop this summer getting ready to take on his first year of teaching.
- **Heather Wales** is our new Social Studies teacher for the year. She has been living in Central Oregon where her family used to run a brewery.
- **Cynthia Hovind** is our new Youth Transition Program Coordinator. We are excited to have her.



## BSD Athletics School Board Report – August 2022



### Bandon High School Athletics

- Practice starts Aug. 15
- Competitions start Aug. 25

### Harbor Lights Middle School Athletics

- Practice starts Aug. 29
- Competitions start TBD at fall meeting

### Important Results:

- None at this time

### Important Information:

- Please check OSAA for the most updated information as contests will be changed regularly due to the lack of officials, schools with transportation issues, weather and air quality issues that are arising.- <https://www.osaa.org/schools/18>
- Check Athletic.net to keep up with the cross country and track schedule and results
- *Co-op with Pacific Approved for Fall Sports by OSAA*

### Open Coaching Positions:

- BHS Head Cheer
- BHS Head Baseball
- BHS Assistant Softball
- BHS Assistant Football

### Filled Coaching Positions:

- BHS Head Softball- Bill Reager

### Covid Update Overview:

- Currently no covid restrictions affecting our sports