

BANDON SCHOOL DISTRICT NO. 54  
Regular Meeting of Board of Directors  
September 12, 2022  
MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, met in regular session on Monday, September 12, 2022 in the Bandon High School Library at 6:30 p.m. Due notice was published and a quorum was present.

**PRESENT:** Board members present were David Hisel, A.J. Kimball, Anthony Zunino, Greg Looney, Stan Avery, Angela Cardas and Ryan Sherman.

**ALSO PRESENT:** Shauna Schmerer, Superintendent; Amanda Looney, Business Manager; Jeffrey Rupert, Director of Transportation; Chris Trevisiol, Director of Operations, Courtney Wehner, OC Principal; Melissa Radcliffe, BHS Principal; Jordan Sammons, AD; and Kenny McMillen, BHS Student Representative.

**ABSENT:** Rachel Hernandez, Board Secretary

The meeting was called to order by Chair David Hisel at 6:30 pm.

**ADDITIONS/DELETIONS:**

The follow addition was made to the agenda:

**3.09 Hired: Michael Hershberger, BHS Varsity Baseball Head Coach**

A.J. Kimball made a motion to approve the agenda as amended; Anthony Zunino seconded and the motion passed unanimously.

**PUBLIC INPUT FOR ITEMS ON THE AGENDA:** None

**APPROVAL OF CONSENT AGENDA:**

**2.01 Approve Regular Board Meeting Minutes of August 8, 2022**

Anthony Zunino made a motion to approve the consent agenda. Ryan Sherman seconded and the motion passed unanimously.

**INFORMATION**

- 3.01 Resigned: Harvey Conn, Bus Driver**
- 3.02 Resigned: Denise Pierce, Bus Driver**
- 3.03 Resigned: Sara Strain, BHS Library Aide/Special Education Asst.**
- 3.04 Resigned: Margret Sherman, BHS Special Education Asst.**
- 3.05 Resigned: Alysha Larsen, OC Educational Asst.**
- 3.06 Hired: Lee Anna Saunders, OC Educational Asst.**
- 3.07 Hired: Sasha Knudson, BHS Special Education Asst.**
- 3.08 Hired: Jim Sylvester, OC Temporary 4<sup>th</sup> Grade Teacher**
- 3.09 Hired: Michael Hershberger, BHS Varsity Baseball Head Coach**

**REPORTS /DISCUSSIONS:**

School Nurse Karrie Devine is proposing a Health Fair at Ocean Crest Elementary after the new year. She has found that 25% or greater of students are not participating in health screenings due to lack of parent consent, and she hopes to address that issue. She would collaborate with outside resources to achieve better screening participation, and possibly include food vendors and raffles.

Superintendent **Shauna Schmerer**, Administrators **Melissa Radcliffe**, **Jordan Sammons**, **Becky Armistead**, **Courtney Wehner**, Business Manager **Amanda Looney**, Director of Operations **Chris Trevisiol**, Director of Transportation **Jeffrey Rupert** and BHS Student Representative **Kenny McMillen**, provided written reports on what is happening in their respective schools or departments, copies of which are attached and made a part of the minutes.

#### **ACTION ITEMS**

##### **5.01 Bills in the amount of \$214,531.56**

Anthony Zunino made a motion to pay bills in the amount of \$214,531.56. Ryan Sherman seconded, and the motion passed with six votes. Stan Avery abstained due to a conflict of interest.

##### **5.02 Appoint Committee to name Softball Field**

Anthony Zunino made a motion to nominate A.J. Kimball to serve on the Softball Field Naming Committee. Ryan Sherman seconded and the motion passed unanimously. School representatives and community members will be invited to serve on the committee as well.

##### **5.03 Appoint Real Estate Attorney to Review MOU with City of Bandon**

Ryan Sherman made a motion to appoint Attorney Robin Miller to review the MOU with the City of Bandon, with a retainer fee of \$10,000. Stan Avery seconded and the motion passed unanimously.

#### **Public Input for items not on the Agenda**

Bandon resident Roger Straus spoke on behalf of the Southern Coos Health Foundation, which has worked to bring a school nurse into Ocean Crest. It is their hope and plan to bring school nurses in at the other two schools as well. He also spoke on behalf of the Lion's Club, encouraging the schools to approach their club for assistance whenever necessary.

The board received three emails from community members concerning the recent closure of outdoor district facilities during school hours.

There being no further business for the board, Ryan Sherman made a motion to adjourn the session; A.J. Kimball seconded and it passed unanimously. The meeting adjourned at 7:16 pm.

Approved: 10.10.22  
Date

By   
Board Chair

  
Rachel Hernandez, Board Secretary

**Enrollment: 617 June 2022      678 September 2022**

**Student Learning: BSD Plan for Achievement**

We acknowledge the state report card and see the work that needs to be done. As a new administrative team, and coming off of COVID, we knew this was coming. With new eyes on data, we have a plan in place for each building to help drive instruction and meet each child where they are.

**District Level-**

New math curriculum coming, full time Nurse District wide, full time mental health therapists in each building, NWEA for progress monitoring K-12, Behavior Interventionist for middle school and high school.

**Bandon High School-**

Our focal points this year will be Math redesign/ materials adoption and Discovery Training. We feel these changes will help us meet students where they are, improve attendance and help kids meet math graduation requirements.

Our math numbers are historically low. Even before the COVID pandemic and the disruption to learning it caused, students have struggled meeting the Math standards. We have the traditional Math "path" of Alg I, Geometry, and Alg II. Until recently, the state did not allow much deviation for students trying to earn a Standard diploma. Recently, for the new Math adoption, they are allowing multiple paths based upon the trajectory of the students. Courses being developed now, by regional STEM Hubs across the state, include Data Science, Quantitative Reasoning and Financial Algebra. They call the model 2+1. Students have options and we are working this year to research, vet and adopt new materials, which are in alignment with the new model. This flexibility will help us support students in Math. The new books and model will be in classrooms next Fall, district-wide.

We can't teach students well if they are chronically absent. Many kids spent a couple years in their rooms, not interacting with others. Dropping back into a full school with 200 other kids has been tough on many of them. However, we know if they feel supported, safe and cared for as people, they are more likely to come to school. The

---

---

Discovery Program helps students in the classroom and, hopefully when they graduate, be productive citizens in the world of work or post-secondary education. For example, topics include problem-solving, effective communication and emotional regulation. Knowing our expectations and holding kids accountable with dignity and respect are the cornerstones of this program. We need to meet kids where they are emotionally, so we can teach them academics. Most BHS staff have attended a four-day training by the experts in Discovery this summer. We will focus on the underclassmen this year.

#### **Harbor Lights Middle School-**

Harbor Lights has prioritized meeting student needs in multiple ways this year including making schedule shifts to allow for smaller class sizes and expanding our elective offerings at the 7th and 8th grades. Our state assessment data shows a significant need for support in math, so we have split the cohorts into three sections per grade level in comparison with the historical offering of two sections. Our new math teacher comes with middle school math experience including differentiating instruction to help fill instructional gaps. This will be increasingly beneficial as we work to build foundational skills and recoup missed instruction from interrupted schooling during the COVID pandemic.

We are offering daily PE to our 5th and 6th grade students, allowing us to expand our 7th and 8th grade elective offerings by incorporating our 5th and 6th grade teachers into the staffing mix. This year students will have choice-based electives rather than a “wheel of options” that results in every student being exposed to every elective. We are offering Creative Writing/Art, Gardening, Yearbook, STEM Chemistry, STEM Energy, Introductory and Advanced Robotics, Leadership, Keyboarding, and Wood Shop, Music/Choir, and Band. Some of our more popular options will have multiple sections each semester to accommodate student interest, with the greatest example of this being our Family and Computer Science (FACS) and Wood Shop offerings with 2 sections each semester. These electives were decided upon with input from students and teachers to ensure that we were giving students something they would be excited about and using the talents and interests of our teachers to the fullest.

#### **Ocean Crest Elementary School-**

We plan to provide extra adult support for every math group, core reading group, as well as targeted support for reading intervention. This means every teacher will have an educational assistant in their class during their core math and reading to help support in small/targeted groups. Our data teams (this includes the grade level teachers, special education teacher, Title I teacher, and principal) meet every 6 weeks for each grade level to discuss the data and help drive instruction and needed interventions.



---

We also have Student Study Team meetings where we focus on a certain student at a time that might be struggling academically or behaviorally. We put interventions in place to meet the need and then reevaluate as a team 4-6 weeks later to discuss next steps.

**Opening for the staff was amazing! Opening for students is always the best part of the new school year!**

***Thank you to all our District staff! We are so excited about the 2022-23 School Year!***

FUND 100 31-Aug  THROUGH 31-Aug	Fiscal Year: 2022/2023	Cur Yr	Received					
	REVENUE	BUDGET	As of 08/31/2022	Projected	Anticipated	Proj. Rev	Curr. Rev	
	1111 CURRENT TAXES	\$ 4,182,660.00	\$ -	\$ 4,182,660.00	\$ 4,182,660.00	100.0%	0%	
	1112 PRIOR TAXES	\$ 221,372.00	\$ 29,948.67	\$ 191,423.33	\$ 221,372.00	100.0%	14%	
	1113 FORECLOSED TAXES	\$ -	\$ -	\$ -	\$ -	0.0%		
	1311/1312 TUITION FROM INDIV/Other Dist.	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	100.0%	0%	
	1510 INTEREST	\$ 45,000.00	\$ -	\$ 15,750.00	\$ 15,750.00	35.0%	0%	
	1710 ADMISSIONS	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 17,000.00	100.0%	0%	
	1740 FEES-PAY TO PLAY	\$ 10,000.00	\$ -	\$ 7,500.00	\$ 7,500.00	75.0%	0%	
	1910 RENTALS	\$ 19,000.00	\$ -	\$ 19,000.00	\$ 19,000.00	100.0%	0%	
	1920 DONATIONS-PRIVATE	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 40,000.00	100.0%	0%	
	1960 RECOVERY OF PRIOR YR EXPENSE	\$ 25,000.00	\$ -	\$ 500.00	\$ 500.00	2.0%	0%	
	1980 FEES CHARGED TO GRANTS	\$ 35,500.00	\$ -	\$ 42,600.00	\$ 42,600.00	120.0%	0%	
	1990 MISCELLANEOUS	\$ 30,000.00	\$ 15,132.25	\$ 14,867.75	\$ 30,000.00	100.0%	50%	
	1994 FINGERPRINTING FEES	\$ 1,500.00	\$ 66.00	\$ 1,434.00	\$ 1,500.00	100.0%	4%	
	2101 COUNTY SCHOOL FUNDS	\$ 11,200.00	\$ 2.12	\$ 11,197.88	\$ 11,200.00	100.0%	0%	
	2199 HEAVY EQUIP. RENTAL TAX	\$ -	\$ -	\$ -	\$ -	0.0%	0%	
	3101 BASIC SCHOOL SUPPORT	\$ 3,506,316.00	\$ 824,856.00	\$ 2,716,523.16	\$ 3,541,379.16	101.0%	24%	
	3103 COMMON SCHOOL FUND	\$ 67,472.00	\$ 28,399.58	\$ 39,072.42	\$ 67,472.00	100.0%	42%	
	3199 OTHER RESTRICTED GRANTS	\$ 50,000.00	\$ -	\$ -	\$ -	0.0%	0%	
	3204 DRIVERS ED	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	100.0%	0%	
	3299 OTHER GRANTS	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	100.0%	0%	
	4202 FEDERAL MEDICAID REVENUE	\$ -	\$ -	\$ -	\$ -		0%	
	4500 FEDERAL THRU STATE	\$ 2,000.00	\$ -	\$ -	\$ -	0.0%	0%	
	4801 FOREST FEES	\$ 4,000.00	\$ -	\$ 2,800.00	\$ 2,800.00	70.0%	0%	
	5160 PROCEEDS FROM LEASE	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	100.0%	0%	
	5200 INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	0.0%	0%	
	5300 SALE OF FIXED ASSETS	\$ 3,000.00	\$ -	\$ -	\$ -	0.0%	0%	
	5400 BEGINNING FUND BALANCE	\$ 4,374,205.00	\$ -	\$ 4,374,205.00	\$ 4,374,205.00	100.0%	0%	
	Sub Total Revenue	\$ 12,655,424.00	\$ 898,404.62	\$ 11,686,733.54	\$ 12,585,138.16	99.4%	7.1%	
	Additional Beg. Fund Balance	\$ -	\$ -	\$ -	\$ -	0.0%		
	Total Revenue	\$ 12,655,424.00	\$ 898,404.62	\$ 11,686,733.54	\$ 12,585,138.16	7.1%	7.1%	

Fiscal Year: 2022/2023	Cur Yr	Expended			Proj Exp	Cur Exp
EXPENDITURES	BUDGET	As of 08/31/2022	Projected	Anticipated	%	%
100'S SALARIES	4,607,363	198,768	\$ 3,536,882.21	\$ 3,735,649.92	81%	4.31%
200'S PAYROLL BENEFITS	3,388,845	129,334	\$ 2,412,299.30	\$ 2,541,633.62	75%	3.82%
300'S PROFESSIONAL SERVICES	962,969	110,047	\$ 708,476.80	\$ 818,523.44	85%	11.43%
400'S SUPPLIES	671,210	25,735	\$ 376,990.74	\$ 402,726.14	60%	3.83%
500'S CAPITAL OUTLAY	216,812	19,703	\$ 153,746.60	\$ 173,449.60	80%	9.09%
600'S OTHER	198,470	155,331	\$ 43,138.76	\$ 198,470.00	100%	78.26%
700's TRANSFERS	557,097	0	\$ 501,387.30	\$ 501,387.30	90%	0.00%
800'S CONTINGENCY	2,052,658	0	\$ -	\$ -	0%	0.00%
	12,655,424	638,918	7,732,922	8,371,840		66.15%

PROJECTED 6/30/2023 Cash Carryover

\$ 4,213,298.15

Less restricted dollars in donations (through 6/30/22)

(\$436,765)

Estimated Ending Fund Balance as of 8/31/22

\$ 3,776,533.37

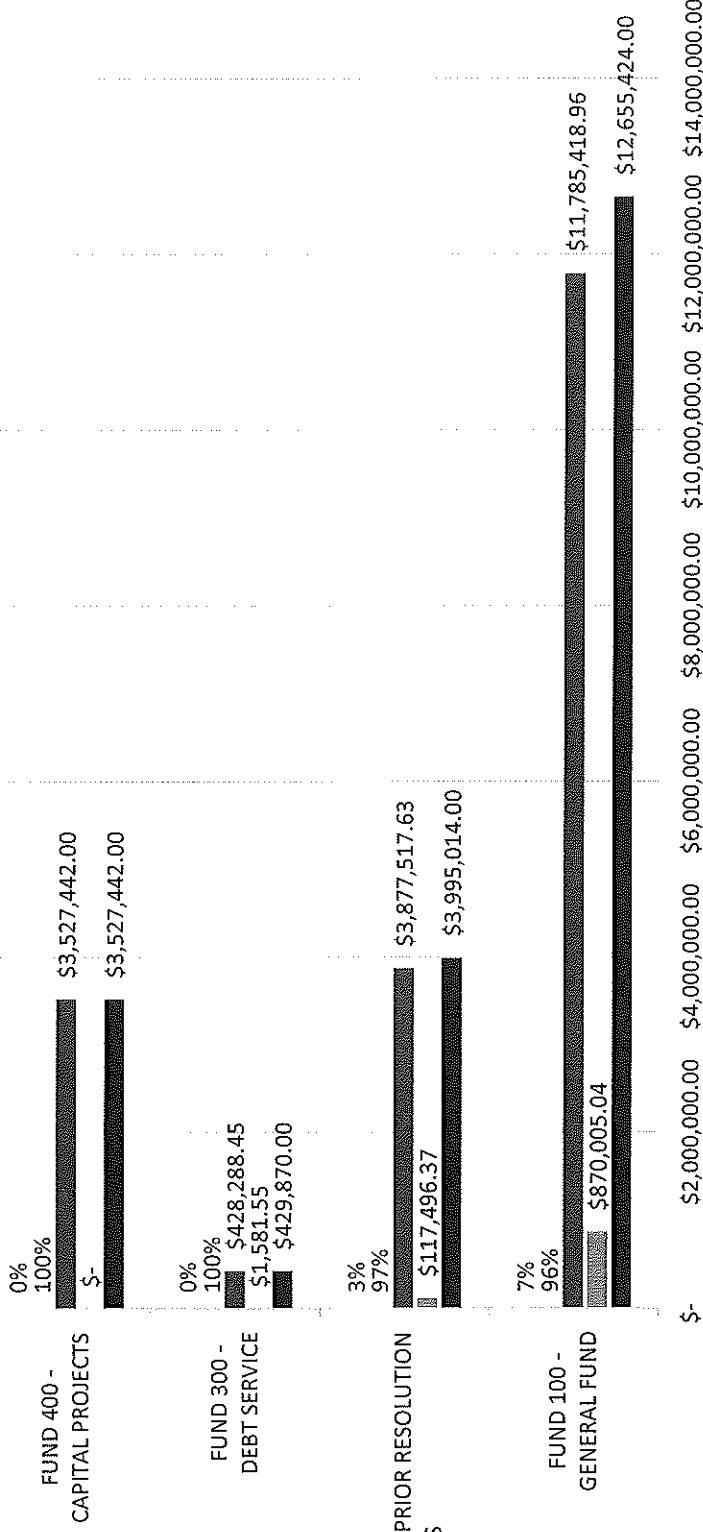
22-23 Grant Information as of 8/31/22						Acct	Total Revenues	Total Expenditures	Ending Balance
	Award Amount	Sub Grant #	CFDA #						
TITLE IV-A Student Enrichment	\$ 18,436.00	72856	84.424	4500				\$ -	\$ 18,436.00
Title I-A ESEA	\$ 238,325.00	72462	84.01	4500					\$ 238,325.00
Title I-A 21/22 grant carry-over	\$ 33,609.51	66922	84.01	4500				(\$4,215.77)	\$ 29,393.74
ARP-HCY II (21-24)	\$ 5,871.00	69318	84.425	4500				\$ -	\$ 5,871.00
YTP Voc-Rehab - 205-5200	\$ 46,412.51			4500				(\$19,975.17)	\$ 26,437.34
Title II-A	\$ 38,824.00	72659	84.367	4500					\$ 38,824.00
Title II-A (carryover)	\$ 16,160.00	67355	84.367	4500				\$ (4,059.53)	\$ 12,100.47
ESSERF III	\$ 868,159.00	64834	84.425	4500				\$ (17,990.00)	\$ 850,169.00
IDEA 611 B ARP				4500				\$ -	\$ -
IDEA 611 B				4500					\$ -
IDEA 619 B ARP				4500					\$ -
IDEA 619 B				4500					\$ -
Summer Learning K-8 Grant	\$ 66,833.57	72002	99.998	3299				\$ (33,755.68)	\$ 33,077.89
Summer High School Academic Support Grant	\$ 38,459.21	71812	99.998	3299				\$ (17,199.56)	\$ 21,259.65
21-23 High School Success	\$ 199,078.00	ODE23O200	OF	3299					\$ 199,078.00
21-23 High School Success carry-over	\$ 82,767.17	ODE23O200	OF	3299			\$ 31,833.44	\$ (31,355.47)	\$ 51,411.70
SIA 21-22 (spend through September)	\$ 27,000.00	66403	99.998	5200				\$ (8,003.59)	\$ 18,996.41
SIA 22-23	\$ 559,927.00		99.998	3299					\$ 559,927.00
OSCIM Grant	\$ 1,420,394.92	64769	99.998	3299				(\$5,113.58)	\$ 1,415,281.34
Staff Retention Grant	\$ 88,935.00	22567	99.998	3299				\$ (8,600.87)	\$ 80,334.13
CTE Career Pathways									\$ -
Grow your own-ESD reimbursement									\$ -
Transportation									\$ -
<b>TOTAL</b>	<b>\$ 3,660,256.89</b>						<b>\$ 31,833.44</b>	<b>\$ (141,668.35)</b>	<b>\$ 3,518,588.54</b>

**Bandon School District #54**  
**2022/2023 Revenue as of 08/31/2022**

■ PERCENT COLLECTED As of 08/31/2022 ■ PERCENT REMAINING As of 08/31/2022 ■ Remaining Revenue to Collect as of 08/31/2022

■ Year To Date  
 RECEIVED  
 As of 8/31/22

■ FY 2022/2023 ADOPTED BUDGET



\*FUND 200 -

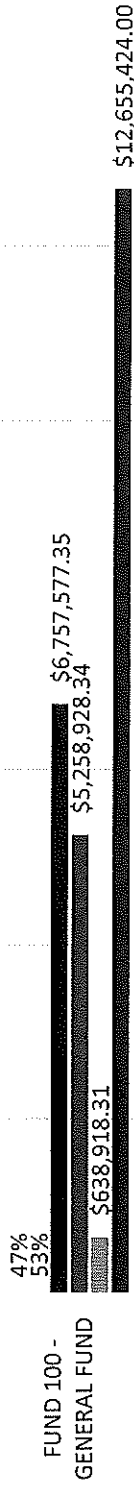
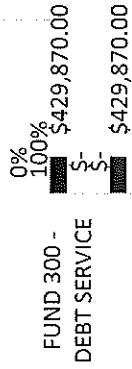
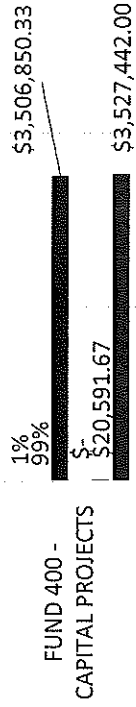
PERCENT COLLECTED	As of 08/31/2022	FUND 100 - GENERAL FUND	GRANTS/DONATIONS INCLUDING PRIOR RESOLUTION ADJUSTMENTS	FUND 300 - DEBT SERVICE	FUND 400 - CAPITAL PROJECTS
PERCENT REMAINING	As of 08/31/2022	7%	3%	0%	0%
Remaining Revenue to Collect as of 08/31/2022	As of 08/31/2022	96%	97%	100%	100%
Year To Date RECEIVED As of 8/31/22	As of 8/31/22	\$11,785,418.96	\$3,877,517.63	\$428,288.45	\$3,527,442.00
FY 2022/2023 ADOPTED BUDGET		\$870,005.04	\$117,496.37	\$1,581.55	\$-
		\$12,655,424.00	\$3,995,014.00	\$429,870.00	\$3,527,442.00



**Bandon School District #54**  
**2022/2023 Expenditures as of 08/31/2022**

■ PERCENT EXPENDED As of 08/31/2022 ■ PERCENT REMAINING As of 08/31/2022 ■ BALANCE REMAINING As of 08/31/2022

■ ENCUMBERED As of 08/31/2022 ■ YTD - EXPENDED As of 08/31/2022 ■ FY 2022/2023 ADOPTED BUDGET



	\$-	\$2,000,000.00	\$4,000,000.00	\$6,000,000.00	\$8,000,000.00	\$10,000,000.00	\$12,000,000.00	\$14,000,000.00
		FUND 100 - GENERAL FUND	*FUND 200 - GRANTS/DONATIONS INCLUDING PRIOR RESOLUTION ADJUSTMENTS		FUND 300 - DEBT SERVICE	FUND 400 - CAPITAL PROJECTS		
■ PERCENT EXPENDED	As of 08/31/2022	47%	45%	0%	1%			
△ PERCENT REMAINING	As of 08/31/2022	53%	55%	100%	99%			
■ BALANCE REMAINING	As of 08/31/2022	\$6,757,577.35	\$2,171,532.44	\$429,870.00	\$3,506,850.33			
■ ENCUMBERED	As of 08/31/2022	\$5,258,928.34	\$1,609,054.34	\$-	\$-			
■ YTD - EXPENDED	As of 08/31/2022	\$638,918.31	\$174,507.22	\$-	\$20,591.67			
■ FY 2022/2023 ADOPTED BUDGET		\$12,655,424.00	\$3,955,094.00	\$429,870.00	\$3,527,442.00			



## Ocean Crest Board Report

### September 2022

#### September Events:

- September 6-8: ALICE Training for each classroom
- September 15: School Pictures
- September 28: Hearing Screening

#### Professional Development:

- NWEA MAP training for all certified staff. This is the new K-12 evaluation testing program.

#### What's New at the OC?:

- We hired another 4th grade teacher! Mr. Sylvester has come out of retirement to fill the need. 4th grade class sizes exceeded the 29 student class cap.
  - Thank you to the board and Mrs. Schmerer for agreeing to hire a teacher BEFORE the school year started.



## Board Report- September 2022

### September/October Events:

- **9/21**      **Early Release: BHS at 1:25**
- **9/21**      **ALICE Training for all staff**
- **10/7**      **No School: State-wide Inservice**

- ❖ **Community 101** is a partnership with the Oregon Community Foundation which allows the Leadership class, with Advisor Kevin Haan, to award grants to deserving non-profit organizations in Coos County. It was a huge success last year with a focus on stopping child abuse. We have been **awarded \$2,500** from the Bandon by the Sea Rotarians to continue this work! We are so excited to see this process move forward for another successful year.
- ❖ **Freshman Family Meet and Greet** brought almost 50% of the BHS Class of 2026 into the schoolhouse for this new tradition. Students met their teachers, toured the school with their families, and tried out their lockers. Popcicles were consumed and nerves were settled.
- ❖ Most of the BHS staff attended the summer training for **the Discovery Program** the week before Inservice. We appreciate staff learning the ropes of this new way to support underclassmen. It establishes expectations, creates continuity throughout the school if those expectations are not met, builds trust, and creates rapport between students and staff. I'm sure there will be bumps, as is with anything new, but we are committed to a multiyear roll out at BHS.
- ❖ Huge kudos to the **Maintenance crew** for getting the school looking good. The hallway floors GLEAM and the sports facilities are on the mend after the track resurfacing.
- ❖ Due to **Summer School**, two more Seniors of the Class of 2022 graduated! We appreciate the leadership of Mariah McMonagle, Erin Robertson and the teachers who worked through the summer to support our kids' extended learning time.
- ❖ Thanks to Mr. Lee Kitchin and BSD for the **FREE MEALS** for our Big Tigers! We are still encouraging families to fill out the forms...



## BSD Athletics School Board Report – September 2022



### Bandon High School Athletics

- Practice started Aug. 15
- Competitions started Aug. 25

### Harbor Lights Middle School Athletics

- Practice started Aug. 29
- Competitions start 9 /12

### Important Results:

- All fall sports are off and competing in non-league meets and games.. First football game was canceled due to the lack of available players on Sheridan's team.

### Important Information:

- Please check OSAA for the most updated information as contests will be changed regularly due to the lack of officials, schools with transportation issues, weather and air quality issues that are arising. - <https://www.osaa.org/schools/18>
- Check Athletic.net to keep up with the cross country and track schedule and results
- *Co-op with Pacific Approved for Fall Sports by OSAA*

### Open Coaching Positions:

- BHS Head Cheer
- BHS Head Baseball
- BHS Assistant Softball
- BHS Assistant Football

### Filled Coaching Positions:

### Covid Update Overview:

- Currently no covid restrictions affecting our sports



# **BHS ASB/Leadership Report**

For the meeting of September 12th, 2022

- ASB Officers this year are Alexa Crum, President, Daniel Cabrera, Vice President, Nyah Dimitruk, Secretary, and Kenny McMillen, School Board Representative
- ASB is in early development for plans for the year, nothing is final nor decided as of now
- Leadership ran pep assembly on Sept. 9, good engagement, students had fun
- Leadership in early planning of Homecoming week, which is October 10-15th, planning to hold a bonfire and dance that week
- Powderpuff date largely undecided as there is a new conflict with Cross Country
- Sportswise, football lost 21-28 against Colton Friday, and Volleyball is 5-2, second in state
- Spirit day every Friday