

BANDON SCHOOL DISTRICT NO. 54
Regular Meeting of Board of Directors
November 14, 2022
MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, met in regular session on Monday, November 14, 2022 in the Bandon High School Library at 6:30 p.m. Due notice was published and a quorum was present.

PRESENT: Board members present were David Hisel, A.J. Kimball, Greg Looney, Stan Avery, Angela Cardas, Anthony Zunino and Ryan Sherman.

ALSO PRESENT: Shauna Schmerer, Superintendent; Amanda Looney, Business Manager; Courtney Wehner, OC Principal; Becky Armistead, HLMS Principal; Chris Trevisiol, Director of Operations; Jeffrey Rupert, Director of Transportation; and Kenny McMillen, BHS Student Representative.

ABSENT: Melissa Radcliffe, BHS Principal

The meeting was called to order by Chair David Hisel at 6:30 pm.

ADDITIONS/DELETIONS:

The following addition was made to the agenda: **3.02 Presentation – The Discovery Institute, Jordan Sammons**

Ryan Sherman made a motion to approve the agenda as amended; Angela Cardas seconded and the motion passed unanimously.

PUBLIC INPUT FOR ITEMS ON THE AGENDA: None

APPROVAL OF CONSENT AGENDA:

2.01 Approve Regular Board Meeting Minutes of October 10, 2022

Ryan Sherman made a motion to approve the consent agenda. A.J. Kimball seconded and the motion passed with six votes. Anthony Zunino abstained due to his absence from the October meeting.

INFORMATION

3.01 Hired: Brian Caplener, BHS Assistant Baseball Coach

3.02 Presentation: The Discovery Institute, Jordan Sammons

Mr. Sammons and four BHS students shared their experience with The Discovery Institute program implemented at BHS this year. The program serves to develop positive social skills and academic achievement, as well as team building, role playing, conflict resolution and more.

REPORTS /DISCUSSIONS:

Superintendent **Shauna Schmerer**, Administrators **Melissa Radcliffe, Jordan Sammons, Becky Armistead, Courtney Wehner**, Business Manager **Amanda Looney**, Director of Operations **Chris Trevisiol**, and BHS Student Representative **Kenny McMillen**, provided written reports on what is happening in their respective schools or departments, copies of which are attached and made a part of the minutes.

ACTION ITEMS

5.01 Bills in the amount of \$170,503.06

Anthony Zunino made a motion to pay bills in the amount of \$170,503.06. Ryan Sherman seconded, and the motion passed with six votes. Stan Avery abstained due to a conflict of interest.

5.02 Vote on OSBA Regional Board Candidate Jacqueline Crook

Ryan Sherman made a motion to vote for Jacqueline Crook; Stan Avery seconded and the motion passed unanimously.

5.03 Proposed re-zone of school lands south of 11th Street with proposed joint venture with City of Bandon to develop public employee workforce housing.

Stan Avery made a motion to approve the proposed re-zone joint venture agreement with the City of Bandon; Ryan Sherman seconded and the motion passed unanimously.

5.04 6th Grade Outdoor School Field Trip Request

HLMS Teacher Theresa Jones presented a field trip proposal for the 6th grade class to attend Outdoor School at Camp Baker, Florence, in March 2023. Angela Cardas made a motion to approve the field trip; Anthony Zunino seconded and the motion passed unanimously.

5.05 Wrestling Co-Op with Coquille School District

A.J. Kimball made a motion to approve the wrestling co-op; Ryan Sherman seconded and the motion passed unanimously.

5.06 Baseball and Softball Co-Op with Pacific High School

A.J. Kimball made a motion to approve the baseball and softball co-op; Greg Looney seconded and the motion passed unanimously.

5.07 1st Reading, Revised Policy BBBA, Board Member Qualifications

5.08 1st Reading, Revised Policy CB, Superintendent

5.09 1st Reading, Revised Policy CBC, Superintendent's Contract

5.10 1st Reading, Revised Policy GCBDB/GDBDB, Early Return to Work

5.11 1st Reading, Revised AR GCDA/GDDA-AR, Criminal Records Checks and Fingerprinting

5.12 1st Reading, Revised Policy GCQB, Research

5.13 1st Reading, Revised Policy GDA, Educational Assistants

Ryan Sherman made a motion to approve the policies in items 5.07 through 5.13; A.J. Kimball seconded and the motion passed unanimously.

5.14 2nd Reading, Revised Policy Sections IAB-A through IGDG

Ryan Sherman made a motion to approve policy sections IAB-A through IGDG; A.J. Kimball seconded and the motion passed unanimously.


Public Input for items not on the Agenda

None

There being no further business for the board, David Hisel made a motion to adjourn the session; Ryan Sherman seconded and it passed unanimously. The meeting adjourned at 7:29 pm.

Approved: 12-12-22
Date

By 
Board Chair


Rachel Hernandez, Board Secretary

Enrollment: Staying pretty consistent. We have had some students grades 8-12 transfer out because of our rigorous academics and our stance on no drugs and alcohol in our schools.

Building: Finally starting to move forward on the bus barn and the CTE building projects. The cost has increased significantly since last Fall.

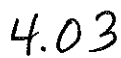
Academics: This is a Math adoption year. Our team will be looking at curriculum that the State has approved. We will bring the curriculum back into the district for parents, staff and community members to review alongside our team.

Leadership: Superintendent meets with all central office and building leaders once a month. This is designed to increase clear communication and build a solid and strong district wide team. Superintendent also meets with building leadership (principals, AD, and BI) weekly. We do this to be preventative and supportive. It also allows for open communication and team approach on arising issues.

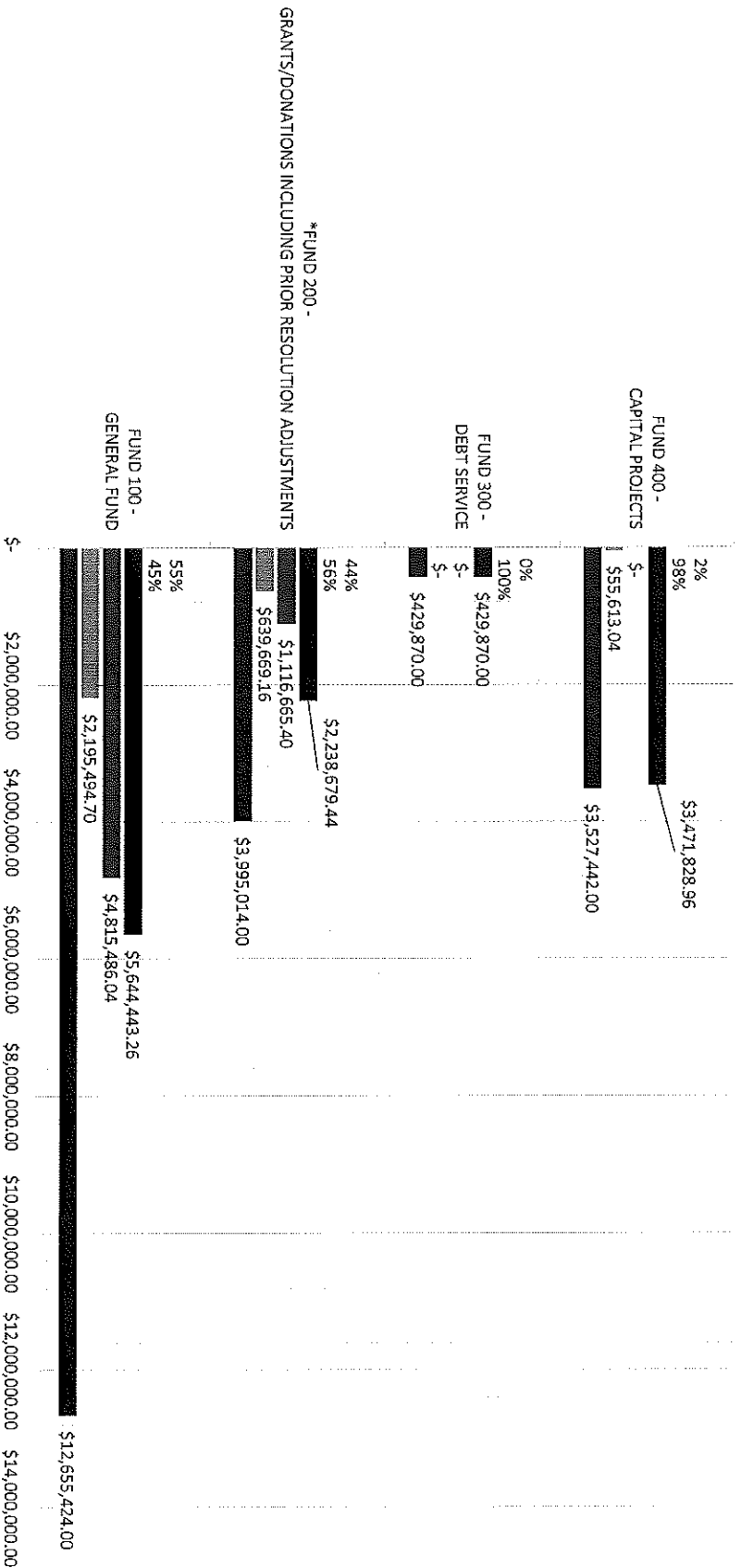
Input Surveys: The District has put out surveys to parents, community members, staff and students to get input on how we can improve and continue to do the very best for our students. This will become a requirement for many of the grant dollars we receive. We hope to share the results with the board at the next meeting.

Evaluations: All leadership self-evaluations and goals setting has been completed.

PERCENT COLLECTED	As of 10/31/2022	PERCENT REMAINING	As of 10/31/2022	Remaining Revenue to Collect as of 10/31/2022	Year To Date RECEIVED	FY 2022/2023 ADOPTED BUDGET
					As of 10/31/22	



PERCENT EXPENDED	As of 10/31/2022	PERCENT REMAINING	As of 10/31/2022	BALANCE REMAINING	ENCUMBERED	YTD - EXPENDED	FY 2022/2023 ADOPTED BUDGET
	As of 10/31/2022		As of 10/31/2022				



FUND 100	Fiscal Year: 2022/2023			Cur Yr	Received							
31-Oct	REVENUE			BUDGET	As of 10/31/2022	Projected	Anticipated	Proj. Rev	Curr. Rev			
THROUGH	1111	CURRENT TAXES	\$	4,182,660.00	\$	-	\$	4,600,926.00	\$	4,600,926.00	110.0%	0%
31-Oct	1112	PRIOR TAXES	\$	221,372.00	\$	69,330.30	\$	152,041.70	\$	221,372.00	100.0%	31%
	1113	FORECLOSED TAXES	\$	-	\$	-	\$	-	\$	-	0.0%	
	1311/1312	TUITION FROM INDIV/Other Dist.	\$	100.00	\$	-	\$	100.00	\$	100.00	100.0%	0%
	1510	INTEREST	\$	45,000.00	\$	24,161.18	\$	(8,411.18)	\$	15,750.00	35.0%	54%
	1710	ADMISSIONS	\$	17,000.00	\$	5,751.07	\$	11,248.93	\$	17,000.00	100.0%	34%
	1740	FEES-PAY TO PLAY	\$	10,000.00	\$	-	\$	7,500.00	\$	7,500.00	75.0%	0%
	1910	RENTALS	\$	19,000.00	\$	16,100.00	\$	3,850.00	\$	19,950.00	105.0%	85%
	1920	DONATIONS-PRIVATE	\$	40,000.00	\$	-	\$	40,000.00	\$	40,000.00	100.0%	0%
	1960	RECOVERY OF PRIOR YR EXPENSE	\$	25,000.00	\$	-	\$	500.00	\$	500.00	2.0%	0%
	1980	FEES CHARGED TO GRANTS	\$	35,500.00	\$	967.67	\$	41,632.33	\$	42,600.00	120.0%	3%
	1990	MISCELLANEOUS	\$	30,000.00	\$	19,532.25	\$	10,467.75	\$	30,000.00	100.0%	65%
	1994	FINGERPRINTING FEES	\$	1,500.00	\$	792.00	\$	708.00	\$	1,500.00	100.0%	53%
	2101	COUNTY SCHOOL FUNDS	\$	11,200.00	\$	8,939.18	\$	2,260.82	\$	11,200.00	100.0%	80%
	2199	HEAVY EQUIP. RENTAL TAX	\$	-	\$	1,070.44	\$	(1,070.44)	\$	-	0.0%	100%
	3101	BASIC SCHOOL SUPPORT	\$	3,506,316.00	\$	1,417,526.00	\$	2,614,737.40	\$	4,032,263.40	115.0%	40%
	3103	COMMON SCHOOL FUND	\$	67,472.00	\$	-	\$	67,472.00	\$	67,472.00	100.0%	0%
	3199	OTHER RESTRICTED GRANTS	\$	50,000.00	\$	-	\$	-	\$	-	0.0%	0%
	3204	DRIVERS ED	\$	5,000.00	\$	-	\$	5,000.00	\$	5,000.00	100.0%	0%
	3299	OTHER GRANTS	\$	5,000.00	\$	-	\$	5,000.00	\$	5,000.00	100.0%	0%
	4202	FEDERAL MEDICAID REVENUE	\$	-	\$	-	\$	-	\$	-	0.0%	0%
	4500	FEDERAL THRU STATE	\$	2,000.00	\$	-	\$	2,000.00	\$	2,000.00	100.0%	0%
	4801	FOREST FEES	\$	4,000.00	\$	-	\$	2,800.00	\$	2,800.00	70.0%	0%
	5160	PROCEEDS FROM LEASE	\$	100.00	\$	-	\$	100.00	\$	100.00	100.0%	0%
	5200	INTERFUND TRANSFERS	\$	-	\$	-	\$	-	\$	-	0.0%	0%
	5300	SALE OF FIXED ASSETS	\$	3,000.00	\$	-	\$	-	\$	-	0.0%	0%
	5400	BEGINNING FUND BALANCE	\$	4,374,205.00	\$	4,904,449.57	\$	(530,244.57)	\$	4,374,205.00	100.0%	112%
		Total Sub Total Revenue	\$	12,655,424.00	\$	6,468,619.66	\$	7,028,618.74	\$	13,497,238.40	106.7%	51.1%
		Additional Beg. Fund Balance	\$	-	\$	-	\$	-	\$	-		
		Total Revenue	\$	12,655,424.00	\$	6,468,619.66	\$	7,028,618.74	\$	13,497,238.40	106.7%	51.1%

Fiscal Year: 2022/2023	Cur Yr	Expended			Proj Exp	Cur Exp
EXPENDITURES	BUDGET	As of 10/31/2022	Projected	Anticipated	%	%
100'S SALARIES	4,607,363	942,368	\$ 3,200,000.00	\$ 4,142,368.32	90%	20.45%
200'S PAYROLL BENEFITS	3,388,845	646,405	\$ 1,850,000.00	\$ 2,496,405.09	74%	19.07%
300'S PROFESSIONAL SERVICES	962,969	235,602	\$ 315,000.00	\$ 550,602.00	57%	24.47%
400'S SUPPLIES	671,210	98,349	\$ 204,000.00	\$ 302,349.00	45%	14.65%
500'S CAPITAL OUTLAY	216,812	88,430	\$ 100,000.00	\$ 188,430.00	87%	40.79%
600'S OTHER	198,470	164,858	\$ 33,612.45	\$ 198,470.00	100%	83.06%
700's TRANSFERS	557,097	19,484	\$ 557,097.00	\$ 576,581.10	100%	3.50%
800'S CONTINGENCY	2,052,658	0	\$ -	\$ -	0%	0.00%
	12,655,424	2,195,496	6,259,709	8,455,206	66.81%	17.35%

PROJECTED 9/30/2023 Cash Carryover

\$ 5,042,032.89

Less restricted dollars in donations (through 6/30/22)

(\$436,765)

Estimated Ending Fund Balance as of 9/30/22

\$ 4,605,268.11

Bandon School District No.54

Budget Calendar

FOR 23/24 BUDGET

August 8th, 2022	Monday	Regular Board Meeting
September 12th, 2022	Monday	Regular Board Meeting
October 10th, 2022	Monday	Regular Board Meeting
November 14th, 2022	Monday	Regular Board Meeting
December 12th, 2022	Monday	Regular Board Meeting
January 9th, 2023	Monday	Regular Board Meeting
February 13th, 2023	Monday	Regular Board Meeting
March 13th, 2023	Monday	Regular Board Meeting
April 10th, 2023	Monday	Regular Board Meeting
April 21st, 2023	Friday	Publish notice of first Budget Committee Meeting. Posted on website - www.bandon.k12.or.us
May 3rd, 2023	Wednesday - 7:00 pm	First meeting of the Budget Committee. Elect Chair and Vice Chair. Presentation of proposed Budget Book; Consider recommendations; Public comment; Schedule future meetings, time and place.
May 8th, 2023	Monday	Regular Board Meeting
May 17th, 2023	Wednesday - 7:00 pm	Budget Committee Meeting. Answers to questions from the 5/3 meeting. Approve budget optional.
May 29th, 2023	Monday - 7:00 pm	Optional Budget Committee Meeting - Target date to approve budget.
May 31st, 2023	Wednesday	Submit to newspaper for publishing
June 6th, 2023	Tuesday	Publish Notice of Budget Hearing.
June 12th, 2023	Monday	Regular Board Meeting
June 19th, 2023	Monday	Public Hearing on the Approved Budget. Adopt Approved Budget. Enact Resolutions adopting the budget. Make Appropriations and impose and categorize taxes.
July 12th, 2023	Wednesday	Deadline to certify tax levy to the County Assessor



Ocean Crest Board Report

November 2022

November Events:

- Fri. the 4th - NO SCHOOL - Report Card Day
- Weds. the 9th - Evening Conferences
- Thurs. the 10th - Morning Conferences - Non school day for students
- Fri. the 11th - NO SCHOOL for Veterans Day
- Tues. the 15th - Picture Retakes
- Wed. the 23rd - NO SCHOOL - Thanksgiving
- Thurs. the 24th - NO SCHOOL - Thanksgiving
- Fri. the 25th - NO SCHOOL - Thanksgiving
- Mon. the 28th - Dental Screening

Professional Development:

- November 4th- Character Strong Professional Development on Responding with Empathy and Teachers working on Report Cards.

What's New at the OC?:

- We have over \$17,000 pledged to Ocean Crest from our Jog a Thon fundraiser. This money will help to purchase new iPads and Chromebooks for our students.
- Almost 500 people attended the Monster Mash Halloween Dance. We had so many donations from our community for food and goodies that went in our "grab bags". The PTO raised \$1,083 to support our students!

Thank you to all of our sponsors:

Wilson's Market	Currydale Farms	Coos Head Co-op
Bandon Sweets and	The Human Bean	The Sparkling Daisy
Treats	Bandon Property Services	Boutique
The Rolling Pin Bakery	101 Plants	Windi Hunting
Washed Ashore	Bandon Rain	Banner Bank
Ray's Food Place	Natural Grocers	Face Rock Creamery
The Baltimore Center	Bandon Coffee	Anthony Zunino (DJ Services)

Thank you to BHS high school students DeAnna Standfill and Cayleigh Holman for working the ticket table all night, Angela Cardas for letting us use her photo backdrop and stand, the parents of the PTO and Mr. O for helping us fill grab bags, decorate the gym, and then clean up the gym afterwards, and to Shawn Boehm for helping to clean up after the Monster Mash.



HLMS School Board Report – November 2022

November /December Events:

- 11/7-11/18 Teacher Hostage Fundraiser for price reduction on yearbooks
- 11/7-11/21 Canned Food Drive - incentive for Advisory with most cans!
- 11/9 PM Conferences (5:00-8:00pm)
- 11/10 NO SCHOOL - AM Conferences (8:00am-12noon)
- 11/11 NO SCHOOL - Veterans Day
- 11/15 Picture Retakes
- 11/22 Hostage Day for Teachers (fundraiser)
- 11/23-25 NO SCHOOL - Thanksgiving Holiday
- 11/29 Advantage Dental - Everybody Brush dental Screenings
- 12/9 Potential date for Winter Dance
- 12/19-1/2 NO SCHOOL - Winter Break

HLMS Update:

- **LUNCHTIME OPPORTUNITIES:** We have several lunchtime opportunities for students in an effort to help students connect with like-minded peers and to provide an alternative to the wind and the chill during the winter months! (Yes, these options are available throughout the school year including our fairweather days!) Special thanks to our teachers for providing a space and opportunity for our students to find their place!
 - **CHESS CLUB:** From novice to middle school marvel, students have the opportunity to come together and learn/play chess!
 - 7th/8th on Wednesday, 5th/6th on Friday in Mr. Godsiff's Room, sponsored by Mr. Godsiff
 - **LET'S TALK ABOUT IT-OR NOT! Connect Group:** No agenda, just a place to come and hang out with the potential for interpersonal problem solving...or not!
 - 5th/6th on Tuesday, 7th/8th on Thursday in Mr. Godsiff's Room with our counselor, Laurie Reis
 - **MATH COUNTS:** MathCounts is a series of math problem solving competitions and Harbor Lights students have taken 1st place at the Southwestern Oregon Chapter competition the past 3 years...earning the chance to compete at the state level! We are gearing up for win #4!
 - 6th, 7th, and 8th Grades, Mondays and Wednesdays in Mrs. Kraynik's Room, sponsored by Mrs. Kraynik
 - **MATH HELP:** Ms. Shipp has offered time during her lunch and after school to provide additional math support to interested students. Mrs. Ferguson has also opened up her classroom for study time and instructional support in all areas!

- **HLMS LEADERSHIP**, under the direction of Mrs. Stallard, has been busy as can be planning fun events to build school spirit and help get our Tigers enthusiastic about school! Events in the first quarter included pep assemblies, door decor for Halloween, Haunted Halls (open to the public), Staff - vs - Student Volleyball (students won), and Staff - vs - Student Football (staff won). We are working together on multiple fronts to help boost school spirit and help inspire a sense of community and belonging in our Tigers.
- **UPCOMING LEADERSHIP EVENTS:**
 - **Canned Food Drive:** Non-perishable items including food in jars, boxes, and cans will be accepted 11/7-11/21. Recommended items including sauces, soups, beans, honey, peanut butter, pasta dishes, and canned veggies. All food collected will be donated to the Good Neighbor Food Pantry, serving our local community.
 - **Teacher Hostage Fundraiser:** \$50 will get a teacher "held hostage" for a period - students will have a non-instructional activity and teachers will have supervision covered! All proceeds will go to reducing the price of our yearbooks in the spring!
- **CONFERENCES** were held November 9 and 10. We do conferences for all families in 5th and 6th grade, but target our conferences for students demonstrating academic or behavioral struggles in 7th and 8th grades. Harbor Lights is committed to partnering with parents to ensure student success both academically and behaviorally as we know that we are not merely educating students on core academics but also helping them develop into contributing members of our community!

Special Education Update:

- The current focus of our statewide accountability measures is students on an abbreviated day schedule and we currently have zero students in that category. In the event that a student with special education eligibility has an abbreviated day decision within the IEP team process, we will need to report to the state if that abbreviated day plan is in place for more than 30 days. We have been assigned to Cohort B (2023-24) for our cyclical monitoring, so we will not have a comprehensive review this year. I believe part of that placement was due to our participation in the pilot program last spring!



Board Report- November 2022

November / December Events:

- **11/16** **Speech Kids to OC Recess**
 - **11/18-21** **Western International Band Clinic**
 - **11/23-25** **NO SCHOOL: Thanksgiving**
 - **12/12** **BHS Winter Concert- 7pm in the BHS Gym**
-
- On November 2nd, families, teachers and National Honor Society members met before school in the BHS library for this year's Induction Ceremony. Erin Robertson and Mariah McMonagle are working hard to revive our Chapter. We had 14 students receive their pins and join the NHS. The four pillars of this organization are scholarship, service, leadership and character. Their first day of service is on the morning of Nov. 10th as the Veterans prepare to celebrate Veterans' Day. The kids will help with an inventory project and to prepare poppies to sell. Congratulations to our NHS inductees!
 - In October, 17 BHS students took the ASVAB CEP. The ASVAB Career Exploration Program is a career planning and exploration tool. It can offer additional career path information that students may not be considering. The ASVAB results will help interpret strengths from a career-related interest inventory, to help guide students through identifying areas where they demonstrate an aptitude. Many people will also use the program results to help provide a focus for their college major. Additionally, for those who think that a military career is a direction that they would like to pursue, the ASVAB results can be used as a preparation tool for military enlistment. We appreciate Erin Robertson for her dedication to help kids take their next steps after high school.
 - The students are collecting food to donate to a local group in the month of November. There are colorful boxes in the commons area into which people can donate!
 - BHS Culinary students have been doing an amazing job this year. We are thrilled to have SpEd EA Sasha Knudson help lead this class to inspire the kids. Throughout the week the class learns to research recipes, plan the meal, shop for ingredients and prepare the food each Thursday. The kids cook, package and deliver meals and collect money for the program. We have seen kids thrive and blossom in this program. As examples from multiple weeks, they have made apple pies from scratch, prepared Mongolian Beef and horchata.



BSD Athletics School Board Report – Nov. 2022



Bandon High School Athletics

- Volleyball, Football, XC are now all finished
- Winter Sports- Basketball and Winter Cheer start 11/14

Harbor Lights Middle School Athletics

- Girls Basketball Started 10/24- Games started 11/8
- Boys Basketball starts after Christmas

Important Results:

- Volleyball- good season, fell short of qualifying for the playoffs
- Football- Qualified for the playoffs- lost at Regis in the first round
- XC- Boys- District Champion, Girls- 2nd place in Districts
 - Boys- 5th in State
 - Girls- 7th in State

Important Information:

- Please check OSAA for the most updated information as contests will be changed regularly due to the lack of officials, schools with transportation issues, weather and air quality issues that are arising.- <https://www.osaa.org/schools/18>
- Check Athletic.net to keep up with the cross country and track schedule and results

Open Coaching Positions:

- BHS Head Girls Golf
- BHS Assistant Softball
- BHS Assistant Football for 2023 Season (Position never was filled for 2022 season)

Filled Coaching Positions:

- BHS Assistant Baseball- Brian Caplener

Covid Update Overview:

- Currently no covid restrictions affecting our sports



ASB/Leadership Report



For the meeting of November 14th, 2022

- Will Panagakis and Sam Tiffie are Homecoming King and Queen
- Spirit Chair Election result:
- Aspen Stangle, Cassie Current, Sam Tiffie, Bellahrose Hart, Cayleigh Holman, Brooke Zumwalt, and Rachel Eickhoff went to the OSAC Leadership Conference in Seaside. They learned what other leadership programs in the state do to bolster student engagement and will be using this information to help increase student engagement in Bandon.
- Football finished 5-3 this year, making playoffs but losing in the first round to Regis 14-2.
- Volleyball finished 11-5 and just barely missed playoffs, placing 17th in the State
- Girls Cross Country finished seventh in state, Dani McLain finished 8th overall with a time of 19:44.
- Boys Cross Country finished fifth in state, Damian Avalos finished 9th overall with a time of 16:52.
- Soccer with Pacific finished 2-12
- Cornhole tournament is currently in the works. The current plan is to have teams of two enter at five bucks per team and do a Round Robin followed by a Bracket. First place gets a butterball turkey, second a Ham, third a bag of potatoes, and last place/participation a singular ear of corn. The date and time and specifics are still to be determined.
- Leadership is planning activities to be held during the last week of school in December doing dress up days and contests, still in development.
- The Leadership Community 101 Grant topic is Teen Mental Health.
- Everyone is excited for No School November.

Bandon School District #54
Maintenance and Operations
November 2022

1. Deep cleaning and sanitizing of all buildings and high traffic areas, in between shared classes following Covid protocols.
2. Collaboration on Fall sports, events, equipment set up and cleaning schedules.
3. Interviewing for substitute custodians.
4. Permit applications for Bus barn, CTE building and ADA Parking area, submitted to the City of Bandon for review.
5. Locates requested for installing power to the CTE building.
6. Quotes received for tennis court restoration.
7. Quote for playground equipment installation requested for HLMS. Ed from Precision Playground.
8. OC water leak under floor rm 17. Air clearances ran. Clean report received.
9. OC slide install delayed waiting on install parts from Playcraft. ETA 10-7-22, scheduled to install winter break.
10. ADA parking pad /access to HLMS gym north side. Layed out, formed, poured and in process.
11. Ocean Crest east parking area scheduled for grading and gravel 11-23.