

BANDON SCHOOL DISTRICT NO. 54
Regular Meeting of Board of Directors
April 10, 2023
MINUTES

The Board of Directors of Bandon School District No. 54, Coos County, Oregon, met in regular session on Monday, April 10, 2023 in the Bandon High School Library at 6:30 p.m. Due notice was published and a quorum was present.

PRESENT: Board members present were David Hisel, A.J. Kimball, Greg Looney, Ryan Sherman, Anthony Zunino and Angela Cardas

ALSO PRESENT: Shauna Schmerer, Superintendent; Amanda Looney, Business Manager; Courtney Wehner, OC Principal; Becky Armistead, HLMS Principal; Melissa Radcliffe, BHS Principal; Jordan Sammons, BHS AD; Jeffrey Rupert, Director of Transportation and Rachel Hernandez, Board Secretary

ABSENT: Stan Avery, Board Member; Kenny McMillen, BHS Student Representative

The meeting was called to order by Chair David Hisel at 6:30 pm.

ADDITIONS/DELETIONS:

A.J. Kimball made a motion to approve the agenda as presented; Ryan Sherman seconded and the motion passed unanimously.

PUBLIC INPUT FOR ITEMS ON THE AGENDA: None

APPROVAL OF CONSENT AGENDA:

2.01 Approve Executive Session Meeting Minutes of March 9, 2023

2.02 Approve Regular Board Meeting Minutes of March 13, 2023

Anthony Zunino made a motion to approve the consent agenda; Angela Cardas seconded and the motion passed unanimously.

INFORMATION:

3.01 Transferred: Stephanie Freitag, BHS Library/Special Educational Assistant

3.02 Transferred: Haley Freitag, BHS Special Educational Assistant

3.03 Hired: Mykal Weissenfluh, OC 2nd Grade Teacher (23-24 school year)

3.04 Hired: Rylie Houck, OC 2nd Grade Teacher (23-24 school year)

3.05 Hired: Tracy Hultin, Custodian

3.06 Hired: T. Shannon Forty, Summer Custodian

3.07 Resigned: Elizabeth Foster, HLMS 6th Grade Teacher

3.08 Resigned: Jordan Sammons, Athletic Director (to return to teaching full time)

3.09 Resigned: Kimberly Carrero, BHS Cheer Coach

3.10 OC Presentation: Purposeful Play, Mrs. Holman's Kindergarten Class

Ocean Crest Presentation: Kindergarten teacher Stephanie Holman and six kindergarten students presented to the board regarding their purposeful play and how it assists in social/emotional problem solving. The students shared the different play activities with board members.

REPORTS /DISCUSSIONS:

Current Enrollment: 645

Superintendent **Shauna Schmerer**, Administrators **Melissa Radcliffe**, **Becky Armistead**, **Courtney Wehner**, **Jordan Sammons**, Business Manager **Amanda Looney** and BHS Student Representative **Kenny McMillen** provided written reports on what is happening in their respective schools or departments, copies of which are attached and made a part of the minutes.

In addition to their reports, **Superintendent Schmerer** also updated the Board on the poor condition of the wooden Castle Crest play structure at Ocean Crest. She reported that it is currently cordoned off due to rot. The structure is close to 30 years old and estimates to repair it exceed \$40,000. She recommends that it be replaced with weather-resistant play equipment similar to what is already in place elsewhere on the playground. This will be put on the agenda for action after cost proposals have been obtained. **Business Manager Amanda Looney** also updated the Board on the successful transfer of Bond funds to fully utilize OSCIM (Oregon School Capital Improvement Matching) funds before the deadline. This provides breathing room to complete the Bus Barn project without the time constraints we were facing.

ACTION ITEMS:

6.01 Bills in the amount of \$250,282.57

Ryan Sherman made a motion to pay bills in the amount of \$250,282.57; Angela Cardas seconded and motion passed with five votes. Anthony Zunino abstained due to a conflict of interest.

6.02 Adopt Low Impact Pesticides List

Ryan Sherman made a motion to adopt the Low Impact Pesticides list; Greg Looney seconded and the motion passed unanimously.

6.03 Resolution #30 to Receive and Expend \$1,824 from Oregon Department of Education for the Early Indicator & Intervention System Grant

Angela Cardas made a motion to approve Resolution #30; Anthony Zunino seconded and the motion passed unanimously.

Public Input for items not on the Agenda

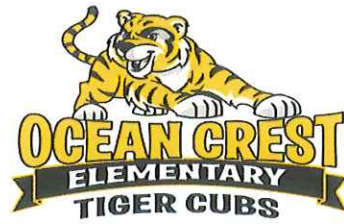
None

There being no further business for the board, David Hisel made a motion to adjourn the session; A.J. Kimball seconded and it passed unanimously. The meeting adjourned at 7:24 pm.

Approved: 5.8.23
Date

By 
Board Chair


Rachel Hernandez, Board Secretary



Vision for 2023-24 School Year
April 2023
Superintendent Report

Enrollment:

We would like to plan an option similar to Winter Lakes with rigor. First start with an on-line option for grades 9-12, and continue to look at the other grade levels in the future. We believe that adding an alternative option will help keep some of the Bandon students local.

We will continue to increase course offerings and rigor for our non-traditional and traditional students. We opened up a new position last week for the 23-24 school year: Technology/Alternative Learning Program teacher. We are excited about the person who will fulfill this position and continue the district's vision of extended options for all students.

Happenings:

Hiring: We have hired additional custodians; one to help now and an additional one for summer jobs. I believe our principal's reports will discuss additional hires. We are excited about the quality of applicants we are getting for our openings and hope to have all positions filled before we go on summer break.

CTE Building: we are trying to complete the requirements needed to get this project advancing. We also applied for a Capital Project funding resource from the State. The other grant we applied for earlier would not fund the CTE building until it is completed. We can then re-apply for the grant and get a percentage of the cost back that was spent to build it.

Bus Barn: We are behind in this project, but we are picking up some time. The land has been surveyed and ZCS and I have already reached out to the City to continue to move this project forward quickly. Amanda has also reached out to see if we can amend our budget for the Bond. We are asking that our other projects coming out of the bond monies can come out of the Oregon School Capital Improvement Matching (OSCIM) grant. Remember, we get 4 million in OSCIM grant money that needs to be spent by March of 2024. If we get the OKAY from ODE and the Attorney General, we will have spent the 4 million through our other projects and will have 7 years to spend the other 4 million. This would take a huge amount of pressure off the District to have to have the Bus Barn finished by March 2024.

Projects: we have had 4 contractors come out to give us bids on projects. We also have the Castle Crest structure closed down. Two contractors stated we should not have kids on it and shouldn't have had them on it for quite some time. We hope to get this repaired as soon as we can. The cost to repair it is very expensive and I need one more quote. Right now the bids range for \$5,000 to \$42,000, depending on the depth of fixing this structure. We have all the fence quotes from one fencing company and are working with two others to get that done so we can schedule the remaining fencing. Lighting in the grade school will need to start to be replaced. List of summer projects will be coming in the next board report. The maintenance and custodial crew have been doing an amazing job on the facilities, including athletic areas and around campus.



Business Manager Report

4/10/23 meeting

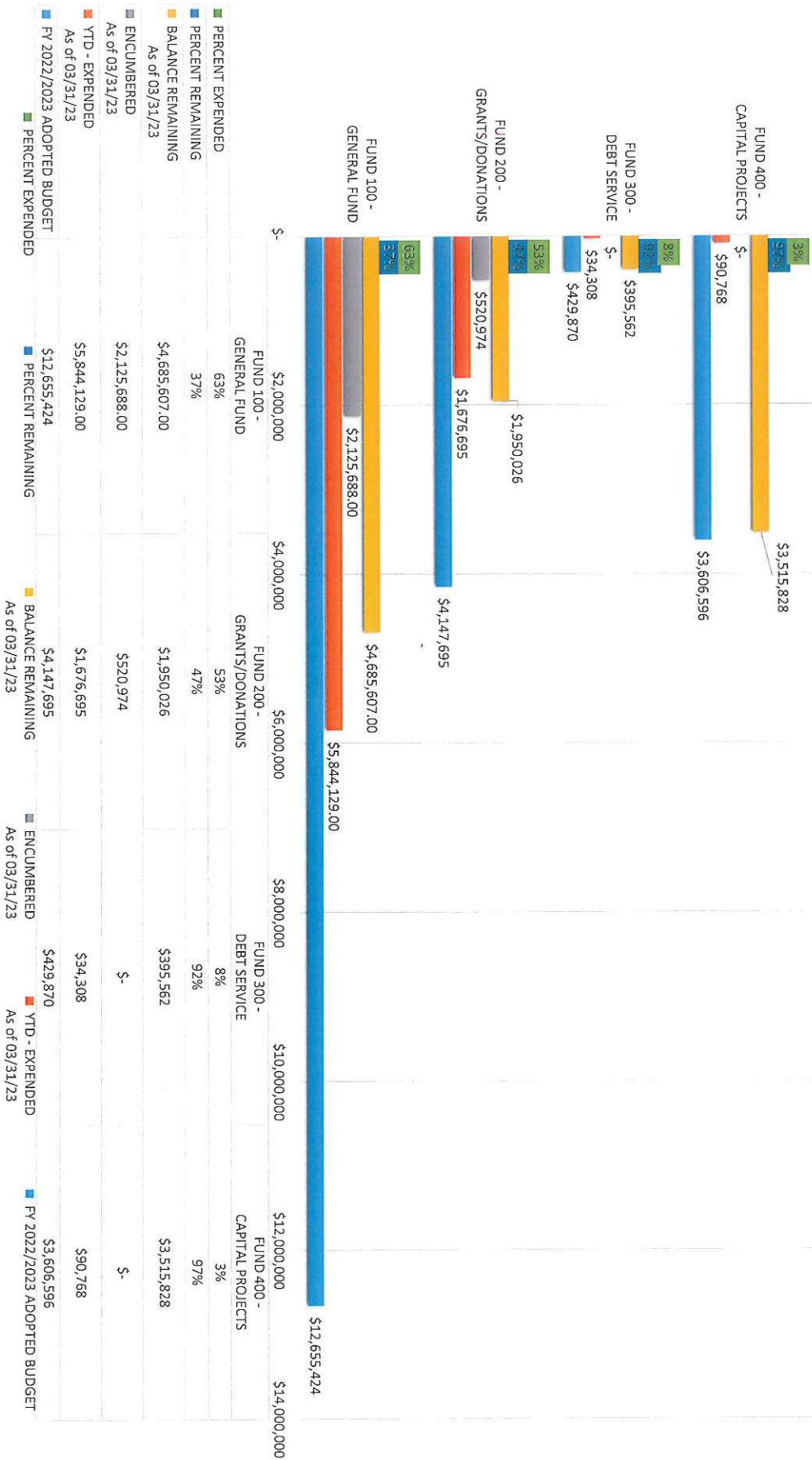
Included:

- Expenditure & Revenue Reports
- Projected Cash Flow report
- In Action Items: Resolution #30 to receive and expend \$1,824 from ODE Early Indicator & Intervention System Grant.

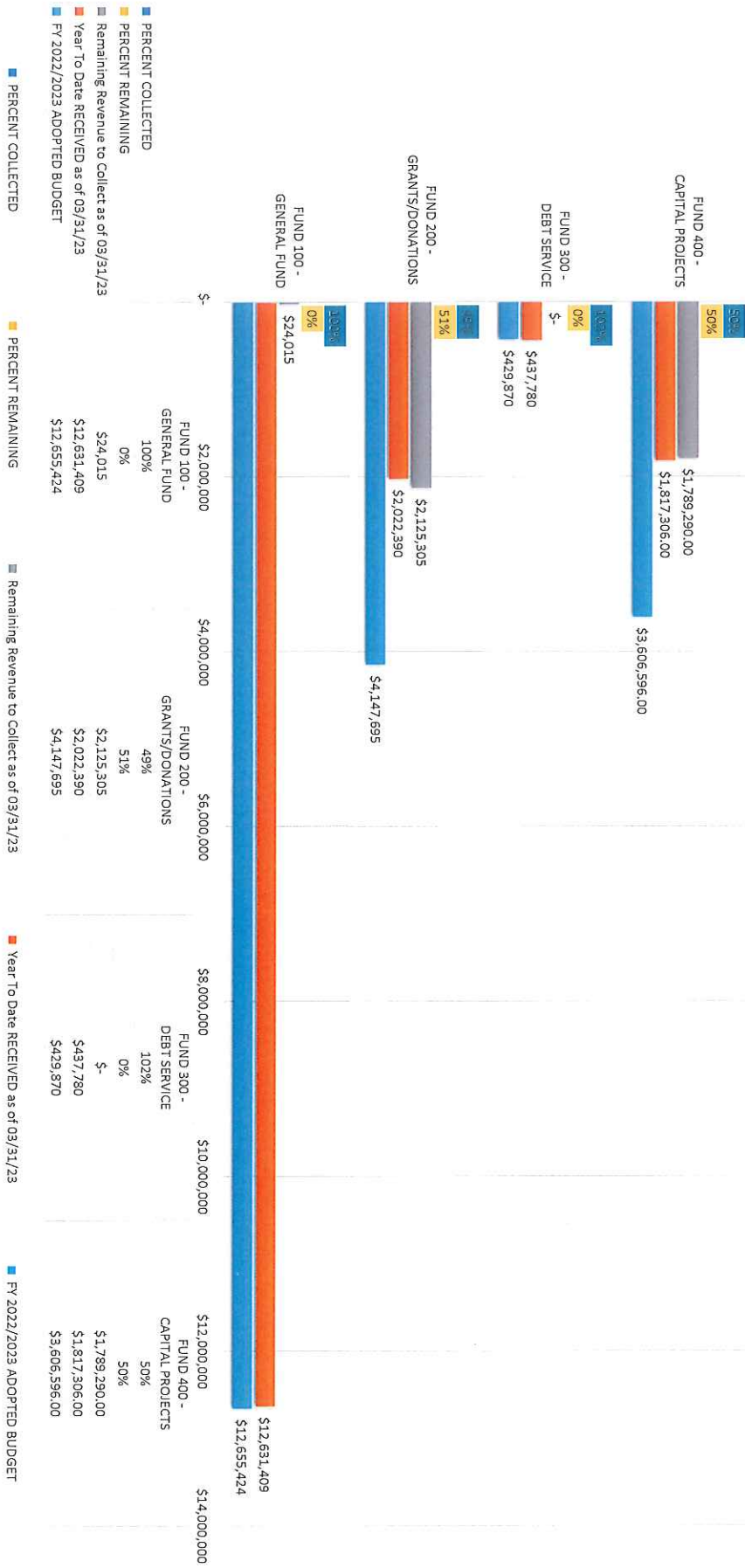
Highlights:

- Thank you for all doing your part in filing with the Oregon Governmental Ethics Commission. I appreciate you!
- Hard at work on the Proposed Budget. First meeting is Wednesday, May 3 @ 7:00 pm in the Cafeteria.

Bandon School District #54
2022/2023 Expenditures as of 03/31/2023



Bandon School District #54
2022/2023 Revenue as of 03/31/2023



FUND 100 31-Mar		Fiscal Year: 2022/2023 REVENUE		Cur Yr BUDGET	Received As of 03/31/23	Projected	Anticipated	Proj. Rev	Curr. Rev
THROUGH 31-Mar	1111	CURRENT TAXES	\$	4,182,660.00	\$ 4,137,569.00	\$ 337,877.20	\$ 4,475,446.20	107.0%	99%
	1112	PRIOR TAXES	\$	221,372.00	\$ 151,256.00	\$ 47,978.80	\$ 199,234.80	90.0%	68%
	1113	FORECLOSED TAXES	\$	-	\$ 1,002.62	\$ -	\$ 1,002.62	100.0%	100%
	1311/1312	TUITION FROM INDIV/Other Dist.	\$	100.00	\$ -	\$ 100.00	\$ 100.00	100.0%	0%
	1510	INTEREST	\$	45,000.00	\$ 128,492.00	\$ 20,008.00	\$ 148,500.00	330.0%	286%
	1710	ADMISSIONS	\$	17,000.00	\$ 11,881.00	\$ 5,119.00	\$ 17,000.00	100.0%	70%
	1740	FEES-PAY TO PLAY	\$	10,000.00	\$ 4,465.00	\$ 1,535.00	\$ 6,000.00	60.0%	45%
	1910	RENTALS	\$	19,000.00	\$ 18,800.00	\$ 1,150.00	\$ 19,950.00	105.0%	99%
	1920	DONATIONS-PRIVATE	\$	40,000.00	\$ 107,472.12	\$ -	\$ 107,472.12	100.0%	269%
	1960	RECOVERY OF PRIOR YR EXPENSE	\$	25,000.00	\$ -	\$ 500.00	\$ 500.00	2.0%	0%
	1980	FEES CHARGED TO GRANTS	\$	35,500.00	\$ 1,113.80	\$ 41,486.20	\$ 42,600.00	120.0%	3%
	1990	MISCELLANEOUS	\$	30,000.00	\$ 43,962.00	\$ 138.00	\$ 44,100.00	147.0%	147%
	1994	FINGERPRINTING FEES	\$	1,500.00	\$ 1,822.00	\$ 128.00	\$ 1,950.00	130.0%	121%
	2101	COUNTY SCHOOL FUNDS	\$	11,200.00	\$ 19,264.11	\$ -	\$ 19,264.11	100.0%	172%
	2199	HEAVY EQUIP. RENTAL TAX	\$	-	\$ 4,923.55	\$ -	\$ 4,923.55	100.0%	100%
	3101	BASIC SCHOOL SUPPORT	\$	3,506,316.00	\$ 3,061,710.00	\$ 1,391,311.32	\$ 4,453,021.32	127.0%	87%
	3103	COMMON SCHOOL FUND	\$	67,472.00	\$ 35,229.90	\$ 34,940.98	\$ 70,170.88	104.0%	52%
	3199	OTHER RESTRICTED GRANTS	\$	50,000.00	\$ -	\$ -	\$ -	0.0%	0%
	3204	DRIVERS ED	\$	5,000.00	\$ -	\$ -	\$ -	0.0%	0%
	3299	OTHER GRANTS	\$	5,000.00	\$ -	\$ 7,000.00	\$ 7,000.00	140.0%	0%
	4202	FEDERAL MEDICAID REVENUE	\$	-	\$ -	\$ -	\$ -	0.0%	0%
	4500	FEDERAL THRU STATE	\$	2,000.00	\$ -	\$ -	\$ -	0.0%	0%
	4801	FOREST FEES	\$	4,000.00	\$ -	\$ 2,800.00	\$ 2,800.00	70.0%	0%
	5160	PROCEEDS FROM LEASE	\$	100.00	\$ -	\$ 100.00	\$ 100.00	100.0%	0%
	5200	INTERFUND TRANSFERS	\$	-	\$ -	\$ -	\$ -	0.0%	0%
	5300	SALE OF FIXED ASSETS	\$	3,000.00	\$ -	\$ -	\$ -	0.0%	0%
	5400	BEGINNING FUND BALANCE	\$	4,374,205.00	\$ 4,904,449.57	\$ -	\$ 4,904,449.57	112.0%	112%
	Total Sub Total Revenue		\$	12,655,424.00	\$ 12,633,412.67	\$ 1,892,172.50	\$ 14,525,585.17	114.8%	99.8%
	Additional Beg. Fund Balance		\$	-	\$ -	\$ -	\$ -		
	Total Revenue		\$	12,655,424.00	\$ 12,633,412.67	\$ 1,892,172.50	\$ 14,525,585.17	114.8%	99.8%
		Fiscal Year: 2022/2023 EXPENDITURES		Cur Yr BUDGET	Expended As of 03/31/23	Projected	Anticipated	Proj Exp %	Cur Exp %
	100'S	SALARIES		4,607,363	2,864,767	\$ 1,604,375.11	\$ 4,469,142.11	97%	62.18%
	200'S	PAYROLL BENEFITS		3,388,845	1,913,747	\$ 695,663.77	\$ 2,609,410.51	77%	56.47%
	300'S	PROFESSIONAL SERVICES		962,969	562,188	\$ 111,890.13	\$ 674,078.13	70%	58.38%
	400'S	SUPPLIES		671,210	195,344	\$ 173,821.63	\$ 369,165.63	55%	29.10%
	500'S	CAPITAL OUTLAY		216,812	91,677	\$ 96,949.44	\$ 188,626.44	87%	42.28%
	600'S	OTHER		198,470	181,543	\$ 16,927.00	\$ 198,470.00	100%	91.47%
	700'S	TRANSFERS		557,097	34,955	\$ 215,738.71	\$ 250,693.65	45%	6.27%
	800'S	CONTINGENCY		2,052,658	0	\$ -	\$ -	0%	0.00%
				12,655,424	5,844,221	2,915,366	8,759,586	69.22%	46.18%
PROJECTED 3/31/23 Cash Carryover						\$ 5,765,998.71			
Less restricted dollars in donations (through 6/30/22)						(\$436,765)			
Estimated Ending Fund Balance as of 3/31/23						\$ 5,329,233.93			



Ocean Crest Board Report

April 2023

April Events:

- **Fri. the 7th-** NO School- Teacher Report Card Day
- **Thurs. the 20th-** Evening conference 5p-8p
- **Fri. the 21st-** NO SCHOOL for students- Morning conferences 8a-noon.
- **Mon. the 24th to 28th-** In-person Book Fair

Professional Development:

- Character Strong professional development for staff on Responding with Empathy
- Crisis Team professional development on Postvention Training for what to do after a crisis

What's New at the OC?:

- We have hired two new 2nd Grade teachers for the 23-24 school year. Ms. Weissenfluh and Ms. Houck. Mrs. Augsburger is retiring and Mrs. Weston is moving up to teach 4th Grade with Mrs. Tulles.
- We will be holding interviews soon for our Kindergarten opening. Mrs. Trevisiol is retiring and ready to start a new chapter.
- We are able to hire a K-4 math teacher for the 23-24 school year using Title I funds. This is a temporary position for that school year. We all know the district and state math scores are lower than they should be, and this is one of the ways we plan to support growth in that area.
- Castle Crest is shut down for the time being as we work to find a solution for the repairs needed. We want to make sure it is safe for our students.



HLMS School Board Report – APRIL 2023

February /March Events:

- 4/4-4/6 NWEA Spring Testing
- 4/7 NO SCHOOL - GRADE DAY
- 4/7 SpEd Team Meeting
- 4/7 Crisis Team Postvention Training
- 4/10-5/26 SBAC Testing
- 4/20 PM Conferences
- 4/21 NO SCHOOL - AM Conferences
- 4/29-5/1 HLMS Leadership to Conference in Seaside
- 5/12 NO SCHOOL - Inservice/PD

HLMS Update:

- **March was a Musical Month!** Between the Clambake Music in the Schools assemblies, MS Choir Festival, All Bands concert, All Choirs concert, 5th Grade field trip to the Eugene Symphony, and the MS Band Festival, we were certainly celebrating the fine arts! As always, it is a privilege to work in a district that recognizes the benefits of fine arts in the educational experience of our students and I am so grateful for the music education provided to our Tigers by Dave Weston and Holly Sylvester! I was thrilled to receive high praise for BOTH of our music specialists in my interactions with people throughout the month including judges at our Choir Festival, regional band directors, and musicians who visited the Clambake high school performances.

Special Education Update:

- **ALS Update:** It is my pleasure to announce that we have hired a teacher for the 5th-12th Grade Adaptive Life Skills program for the 2023-24 school year! Brook Schwenninger comes to BSD with a heart for Tigers (kids in the district!) and a wealth of experience working with students eligible for ALS services from elementary through adult. Besides hiring, I have also participated in several parent meetings to share our vision for the upcoming ALS program with Superintendent Schmerer and Board Chair Dave Hisel. Special thanks to both for joining me as we connect with our families and answer questions to help ease the transition from contracted services to local control of our ALS program at 5th-12th Grade. All meetings felt positive and fostered open communication. Any families expressing concerns or questions about the future of ALS in Bandon are welcome to reach out to me directly and I will schedule a face to face or phone meeting with them!
- **SpEd Team Meeting on 4/7:** Each year, our SpEd Team meets in the spring to plan for the wrap up of this year and the upcoming year including caseload projections, staffing needs, current budget/spending needs, and budget planning for the upcoming year. Next year, our planning will include file reviews in line with the three year cohort rotation set up by ODE for compliance reviews similar to the pilot reviews we participated in last spring.



Board Report- April 2023

April/May Events:

- 4/5 **Choir Festival @ Marshfield**
- 4/7 **No School- Inservice and Grade Day- end of 3rd quarter**
- 4/8 **Project Graduation's Bash for Cash @ Barn**
- 4/12 **HS District Band Festival**
- 4/17-20 **SBAC Testing (for Juniors only)- Special Schedule**
- 4/27-30 **State Speech at Western Oregon University**

- **District-wide Math adoption-** On March 16th, a mighty crew of Mathletes headed to the Math Book Caravan at the SCESD. Teachers included Mrs. Holman, Mrs. Weston, Ms. Shipp, Mrs. Foster, Mr. Stroh, Mr. Angove and Ms. Buckley. Once the HS staff has chosen their top two curricula (as most of it needed to be shipped here), we will invite parents to look through the prospective books and give input.
- **NWEA testing-** We completed the third (and final) round of testing for the year! The 9-11th graders did well and teachers got some great data to analyze. This has helped us decide on class offerings for next year and placement for students.
- **English class visits-** I was able to visit with the entire student body in meetings during English classes before Spring Break. I asked for their help and received some input for how to make BHS a safer, more healthy environment for all students. We also discussed how to improve outcomes for students including new classes they would like to see offered in future years, issues they have had at school, solutions for unkindness and even discussed housing and budgeting on a community scale!
- **Spring Reset-** We are working to finish the year strong at BHS. The focus will be on the three Rs- Relationships, Relevance and Rigor. We are doing great on the first and now need to refocus on the second two. This will be how we use the inservice morning on April 7th.
- **The 2023/2024 schedule for next year is in the works!** Again, we are having teachers propose new classes, using the input from kids. We are hoping to have some expanded options for kids at all levels. Erin Robertson is a critical piece to this large puzzle!



BSD Athletics School Board Report – April 2023



Bandon High School Athletics

- Track
- Softball
- Baseball
- Boys Golf
- Girls Golf

Harbor Lights Middle School Athletics

- Track

Important Results:

- Boys Basketball - 3rd Academic All-State
- All sports are just starting league and off to a great start

Important Information:

- Please check OSAA for the most updated information as contests will be changed regularly due to the lack of officials, schools with transportation issues, weather and air quality issues that are arising. - <https://www.osaa.org/schools/18>
- Check Athletic.net to keep up with the cross country and track schedule and results

Open Coaching Positions:

- BHS Assistant Football for 2023 Season (Position never was filled for 2022 season)
- BHS Head Cheer Coach for 2023/2024 School Year

Filled Coaching Positions:

-

Covid Update Overview:

- Currently no covid restrictions affecting our sports



ASB/Leadership Report



For the meeting of April 10th, 2023

- The Cornhole Tournament has continued, we are in the final rounds and the tournament should conclude by the time of this meeting
- Community 101 grant winners have been selected and are pending approval, winners will be announced sometime in May
- Spring sports are underway with competition, baseball is currently one of the top ten teams in the state